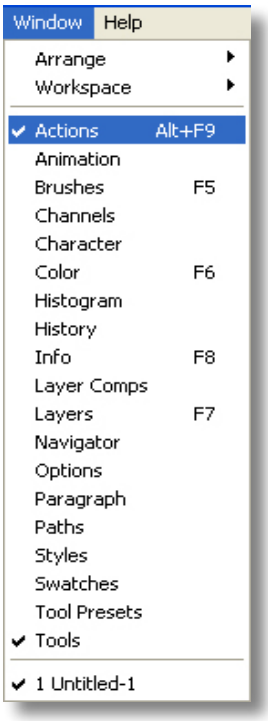
Photoshop Actions

Photoshop Actions are used to automatically apply a series of tasks (or actions) to multiple image files all at once. For instance, using a Photoshop Action, you can resize an entire batch of photos. Another would be to change file formats from TIFFs to JPEGs. Basically any step-by-step procedure you can do in Photoshop can be turned into a Photoshop Action. In this tutorial you will learn how to create a Photoshop Action that converts color photos to grayscale..

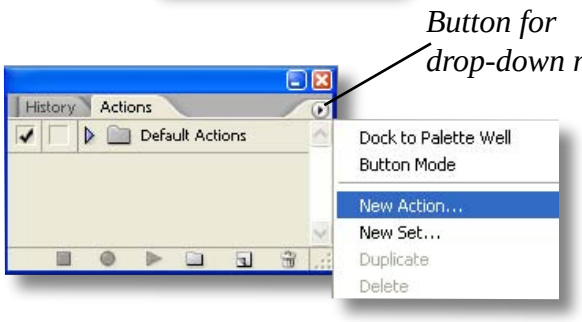
1. Gather all the picture files you want to convert into a single folder and create another folder where the converted pictures can be saved. Give the folders names that will easily distinguish them, (such as Original and Converted or Color and Grayscale), and place them in a location that is easy to find.



2. Open one of the color image files in Photoshop.

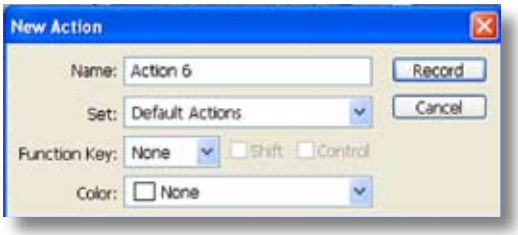
3. Go to the **Window** menu and select **Actions**. The **Actions Palette** will appear.

4. Click on the arrow in the upper-right corner of the Actions Palette and select **New Action** from the drop-down menu.



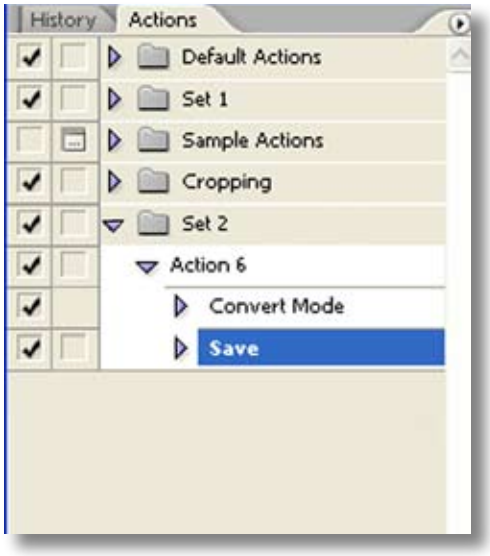
5. In the dialog box that appears, type in a name for the Action.

6. Click on the **Record Button** to begin recording the action.



Photoshop Actions

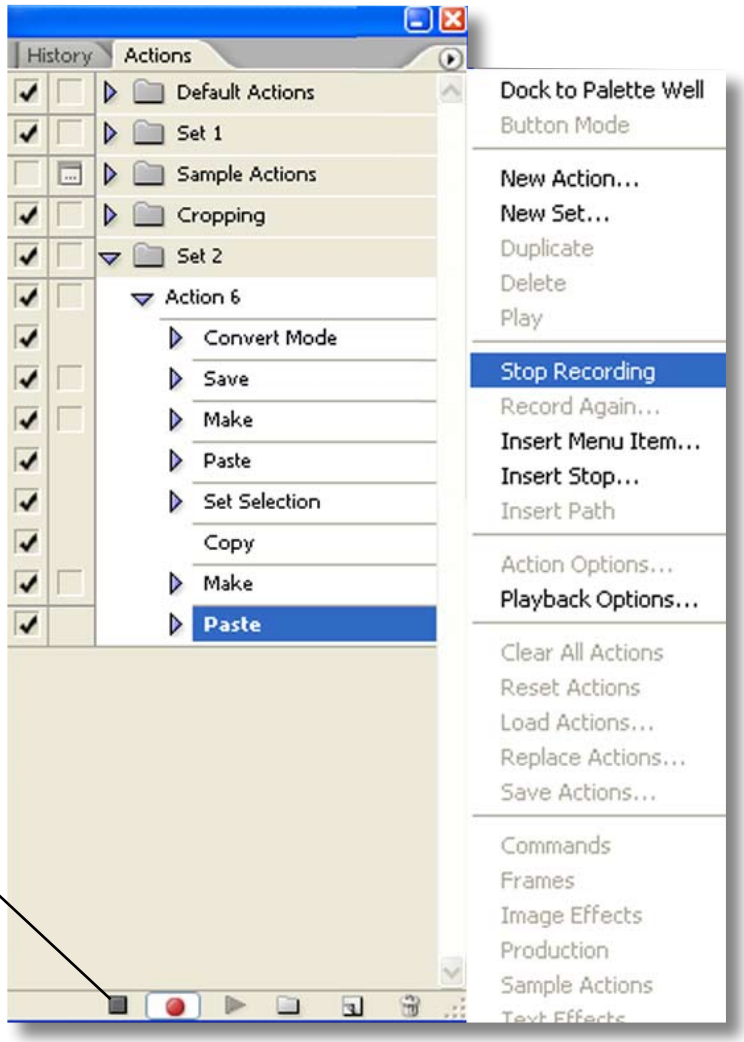
7. Under the **Image** menu go to **Mode** and select **Grayscale**. Notice that this action is automatically listed in the actions palette as **Convert Mode**.



8. Go to **File** to **Save As** and save the picture as a JPEG or TIFF. This action will also appear on the list in the actions palette as **Save**.

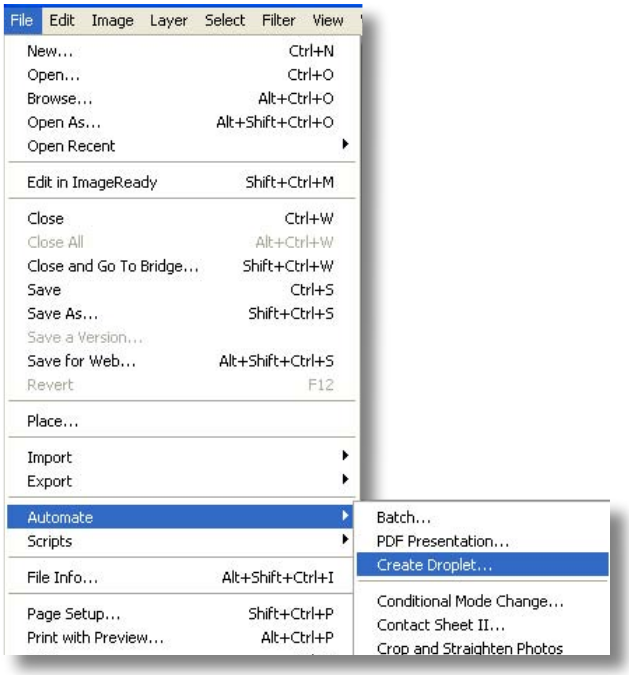
9. End the recording of the action by clicking on the square **Stop Button** at the bottom of the actions palette or by clicking the drop-down menu and selecting **Stop Recording**. The action is now complete.

Stop Button



Photoshop Actions

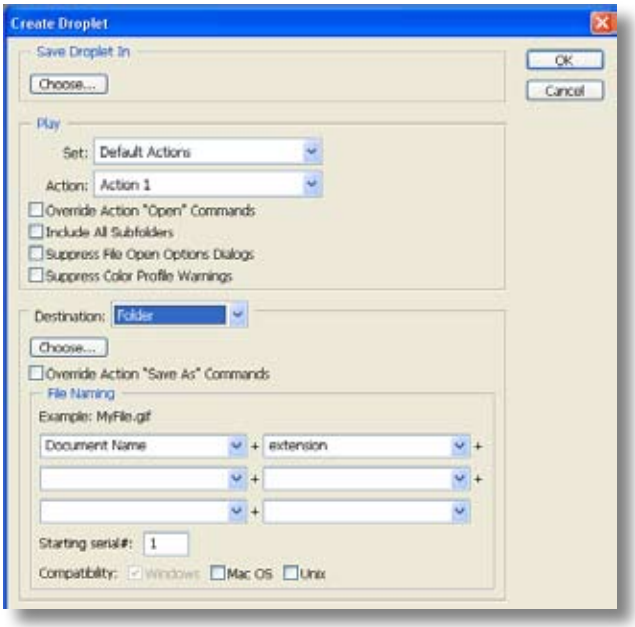
Next comes the droplet. A droplet is a kind of shortcut which applies a Photoshop action to a group of images by simply dragging the images folder over the droplet icon.



10. Under the **File** menu go to **Automate** and select **Create Droplet**.

11. In the Create Droplet dialog box, choose the location for the droplet to be saved. Place the droplet somewhere where the images folder can be easily dragged. (It is often placed on the desktop.)

12. In this same dialog box, choose the destination folder for the converted files. This is the folder you created in Step 1. Be sure **Folder** is selected from the drop-down menu before you hit the **Choose** button.



13. Click **OK** and the Droplet will appear in the chosen location. It should look like this:

14. Now drag the folder of the original pictures on top of the droplet to activate it. It will automatically convert all the pictures to grayscale and save them in the destination folder ready to be used.

There is an endless variety of actions that can be created to automatically modify batches of picture. Play around with actions to see how you can simplify the preparation of images for your yearbook.

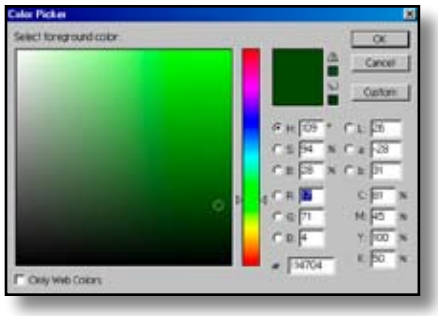
Photoshop Camouflage Text

1. From the **File** menu select **New** and create a new RGB file with a white background.

2. Using the **Text Tool** type your headline. A bold typeface such as AYT Genuine will work best.

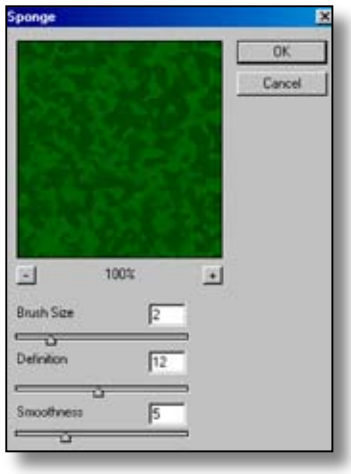
3. From the **Layer** menu select **New Layer**.

4. Click on the **Foreground** color swatch and select a deep shade of green from the **Color Picker**. Use the **Paint Bucket Tool** to fill the layer with this new color.

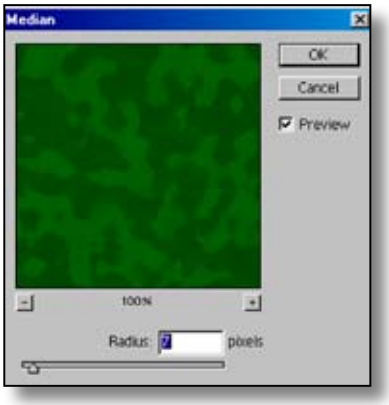


Color Picker

5. From the **Filter** menu select **Artistic >Sponge**. Make the **Brush Size 2, Definition 12**, and **Smoothness 5**. Click OK.



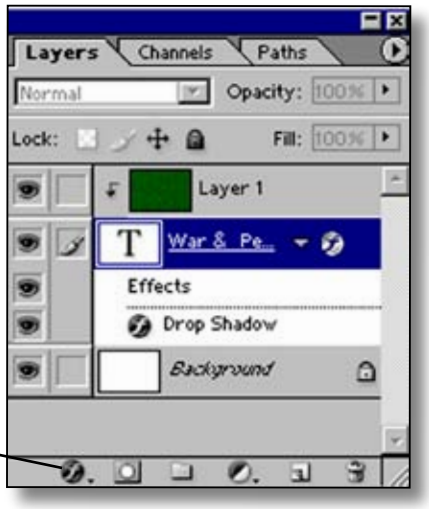
6. From the **Filter** menu select **Noise > Median.** Make the **Radius 7**. Click OK.



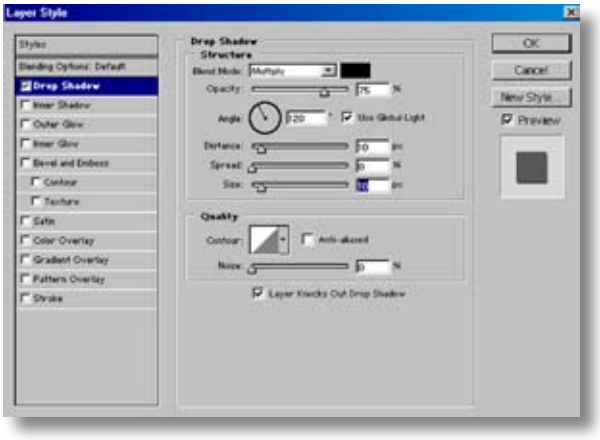
Photoshop Camouflage Text

7. From the **Layer** menu select **Create Clipping Mask** The camouflage pattern will appear inside the text.

8. If you would like a drop shadow under the text, select **Layer** from the **Window** menu to view the layers palette. Select the text layer. Click on the **Layer Style button** at the bottom of the palette and select **Drop Shadow**. The default settings may be fine, or you can adjust the sliders to get the desired effect. Make sure the **Preview** box is checked so you can see the results as you change the settings.



Layer Style Button

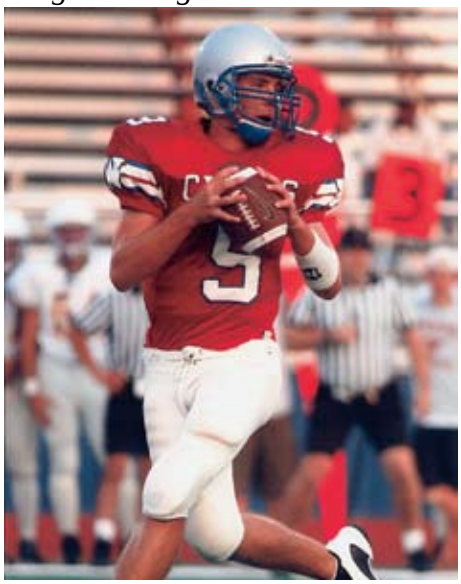


9. To finish, select **Flatten Image** from the **Layer** menu and save your file as a JPEG.

Completed Camouflage Text

Photoshop Cartoon Effect

Original Image



Cutout Filter

Poster Edges Filter

Finished Effect

1. Open the image you would like to convert to the cartoon style.
2. From the **Filter menu** choose **Artistic**, then select **Cutout**. The amount of detail in the image is controlled by the sliders. In this example the Number of Levels is 7, Edge Simplicity is 4 and Edge Fidelity is 2. (These numbers might not be right for your image. Play with the sliders until you get the effect you want.) Click OK.
3. To give the image more definition, from the **Filter menu** choose **Artistic**, then select **Poster Edges**. Here the **Edge Thickness** is set at 2, Edge Intensity to 1 and Posterization to 2. Click OK.
4. Save the file as a JPEG Remember to choose a new name when saving to preserve the original file.

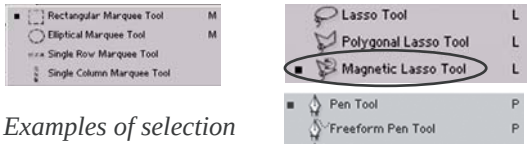
Photoshop Clipping Path

1. Open your image in Photoshop.

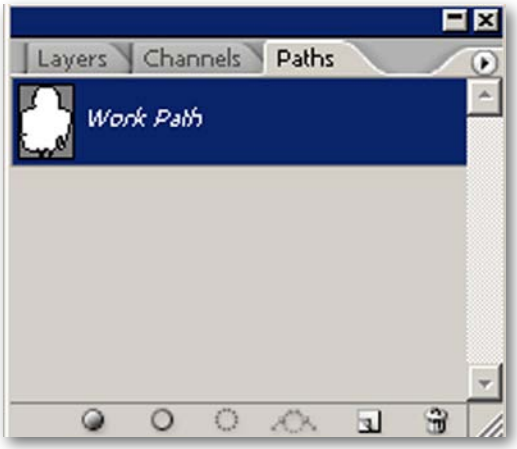
2. Draw a path around the part of the image you would like to keep. This can be done with any of the selection tools. On this example, the magnetic lasso was used.

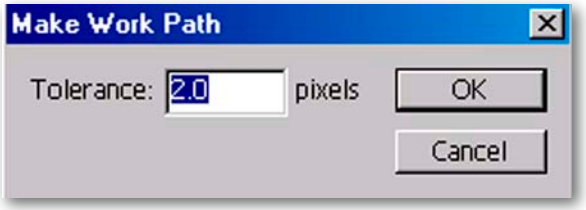
3. When you have running ants dancing around your image (when the selection around your image is blinking), go to the Paths palette and click on the toggle button in the upper right hand corner and choose Make Work Path from the pop up menu.

If you cannot find the Paths palette, go up to the top of Photoshop to the Window menu and put a check mark next to Paths.When the Make Work Path box pops up, leave the tolerance at 2.0. You can change this to .5 if you do not achieve the precise path you wanted when it is placed on the page.



Examples of selection tools to use.





Here is how the effect looks on a solid background. This effect can also be used to remove white backgrounds from clipart and is used daily in print design.

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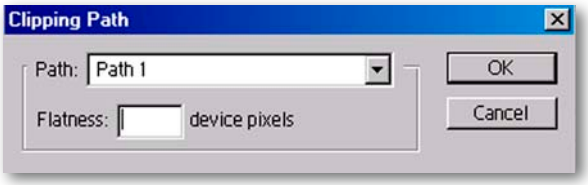
Photoshop Clipping Path

4. Go to the toggle button (the arrow pointing out) and select Save Path from the pop up menu. The Save Path dialog box will appear. Save as Path 1 and click OK.

5. Go to the toggle button for the third time and select Clipping Path from the pop up menu.

The clipping path dialog box will appear. Select the saved Path 1 from the path pop up menu. Ignore the Flatness: box and click OK.



6. Choose File / Save As and select Tiff or Photoshop EPS format.

Note: You will still see the background in Photoshop but the background should not be visible after placing the image in PageMaker or InDesign.

This file should be placed on the page in PageMaker or InDesign by going to the File menu to Place. You should not use Picture Placer to place these images because the background or other parts of the image will reappear.

Other notes: Remember to convert images to RGB or Grayscale and make sure the resolution is good before doing the clipping path instructions and placing in your layout program. See Jostens Digital Guidelines for specific instructions.

If using Adobe InDesign, a drop shadow can be applied after the image is placed on the page.

Adobe Photoshop tutorial
good for all current versions

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Photoshop Photo Collage

1. From the **File menu**, select **New**. In the **New document window**, first name your collage file. If you know the size the finished collage will be, select **Custom** from the **Preset drop-down menu** and type in the **Height** and **Width**. If you're not sure about the final size, choose **8 X 10** from the **Preset menu**. Excess space can be cropped out later. Set the **Resolution** to **300 pixels/inch**. Set the **Mode** to **Grayscale** for black and white pages or **RGB** for full-color pages. Leave it at **8-bit** and make the background content **White**.

2. Open one of the images to be used in your collage.

3. Arrange the file windows as shown here so the image file overlaps the blank white collage file. From the **Tools palette**, select the **Move tool** . Click on the image with the move tool and drag it on top of the open collage document.

4. Repeat Steps 2 & 3 until all your images have been added to the collage document. After each image is added, close the original image file to eliminate clutter and confusion. Each image you drag into the collage file will create its own layer and can be edited individually and moved into place.

   RESIZE In the Move Tool options panel at the top of the screen, check Show Transformation Controls. Resize the image to fit the collage with this bounding box if needed. Hold down Shift down when changing the size to maintain correct proportions. With the move tool still selected, move the image into location. If you resize the image with the bounding box, double click the image after resizing to apply the tranformation.

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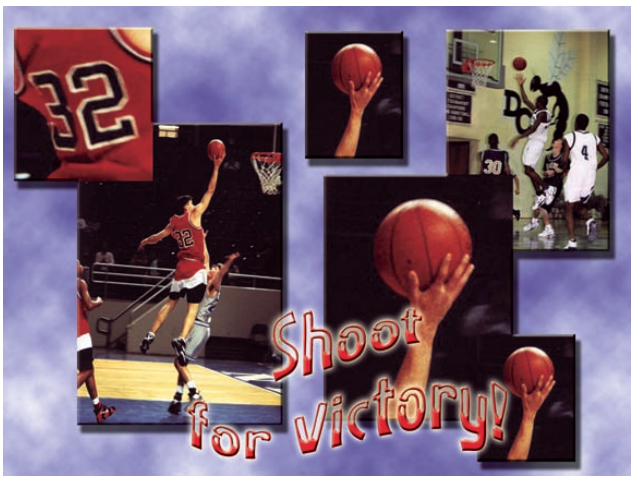
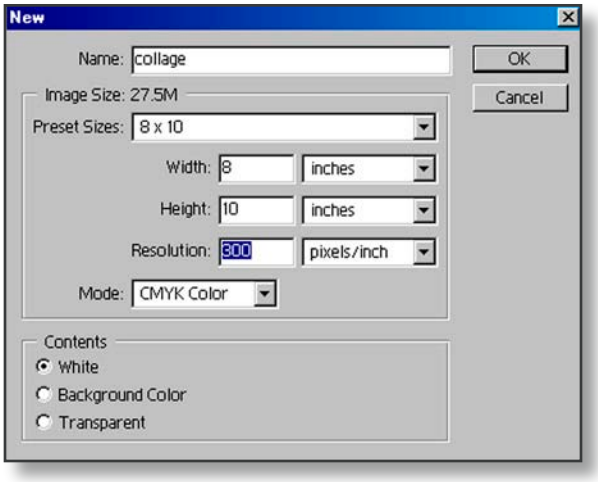
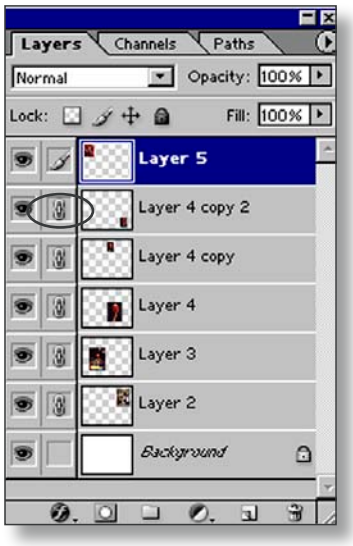


NEED TOOL PALETTE



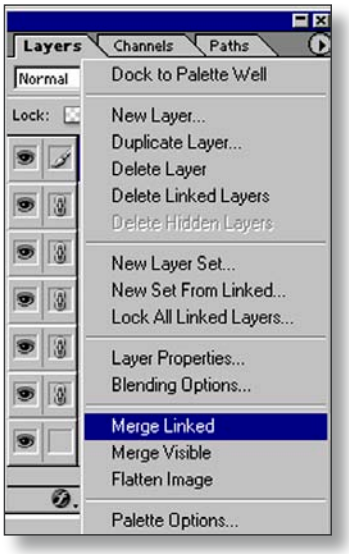
Stretch image by grabbing the bounding box or go to Edit / Transform to change the size.

Photoshop Photo Collage

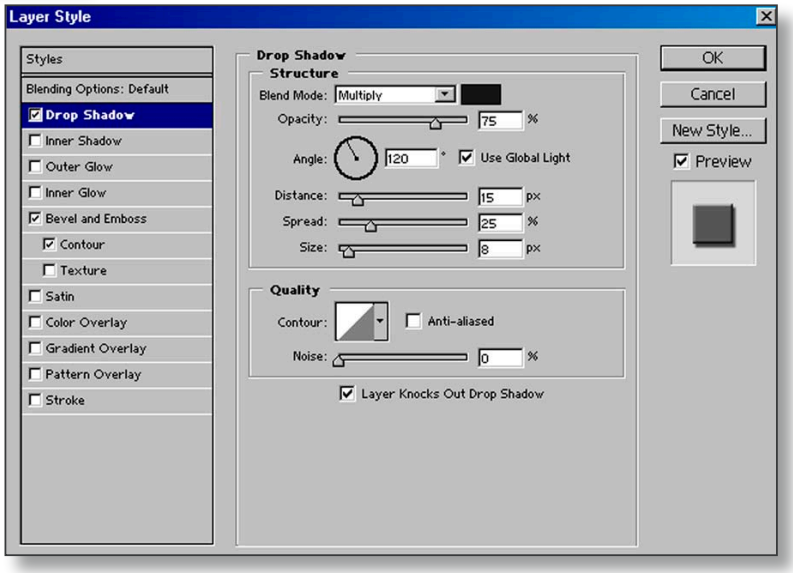


5. After all the images are arranged and sized, link all layers together by selecting the space next to the eye on the layers palette. When selecting this area, a chain link icon should appear. Do not do this on the Background layer.

6. After all the layers are linked, click on the pop out menu in the layers palette and choose Merge Linked. This flattens all the image layers into one layer.



7. With the image layer selected in the layers palette, click on the add layer style button. (Looks like a cursive f in a circle on the bottom of the layers palette.) A list of layer styles will appear, choose one. In this example, Drop Shadow was used and Bevel and Emboss. There are no precise settings to suggest, so use your best judgement.



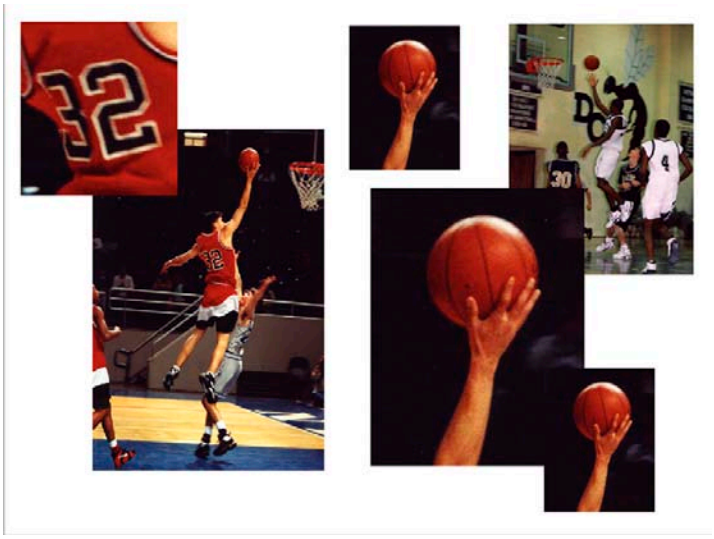
Photoshop Photo Collage

8. After adding styles to the images, text can be added if desired.

To add text, select the text tool and choose the text attributes in the options palette- change font, point size, color and shape.

To move the text after typing, use the move tool.

To make the text pop off the images, apply layer styles to the text layer as in Step 7.



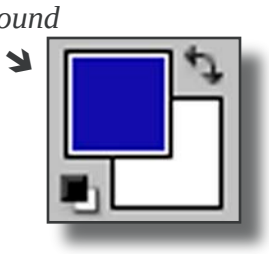
Text Tool

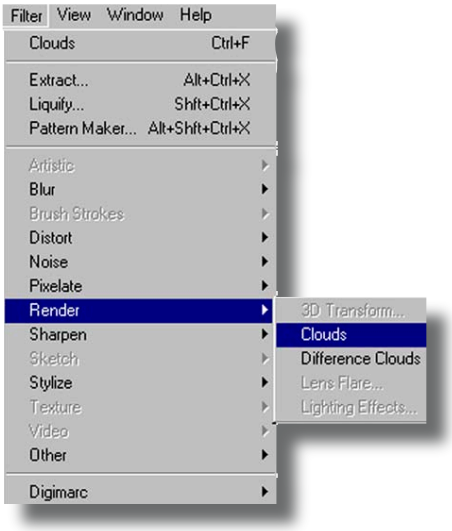
Text Option Bar

9. If satisfied with the collage, save the file as a .psd file. The .psd file will be available if any changes need to be made to the layers in the future. Also, save a .jpeg file for placement on the layout page.

Before saving the file as a .jpeg, the file will need to be flattened. Layer > Flatten Image.

Photoshop Photo Collage





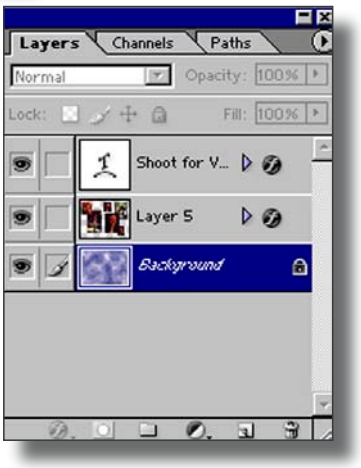
10. If your montage is not completely filled with images will you probably thing to consider is the background. This can be something other than white or black.

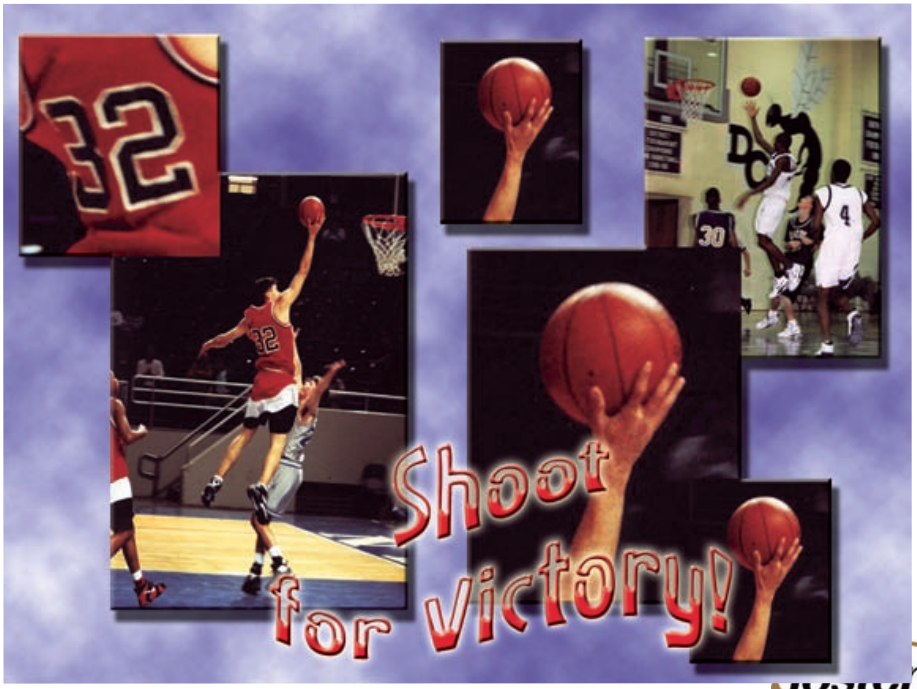
Here is a simple solution to change a background color.

A. Choose two colors, one for the foreground and one for the background. Blue and white is used in this example.

B. Select the Background layer. Go to Filter / Render / Clouds. The Background should have changed to resemble blue and white clouds.

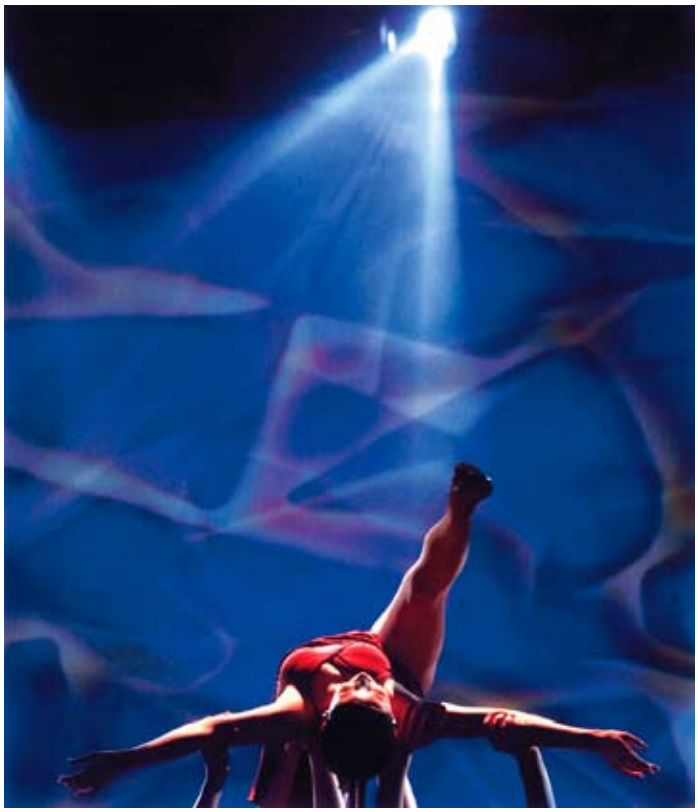
Follow step 9 to finish saving.





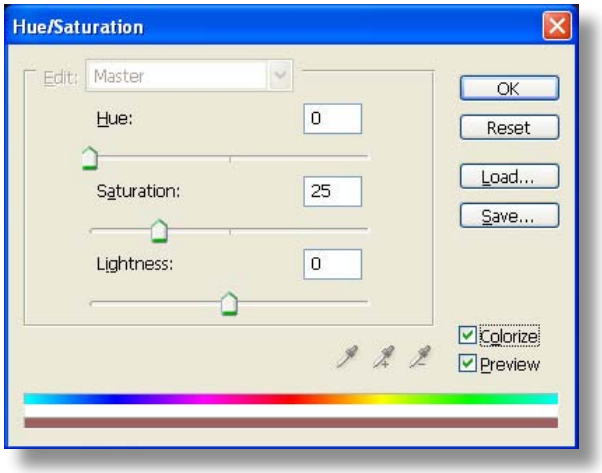
Final Results for Collage with cloud background.

Photoshop Colorize



1. Open the image in Photoshop.

2. Go to **Image/Adjustment/Hue/Saturation**.



3. Check **Colorize** in the bottom corner. Move the **Hue slider** until you like the color. Move the **Saturation slider** until you like the brightness.

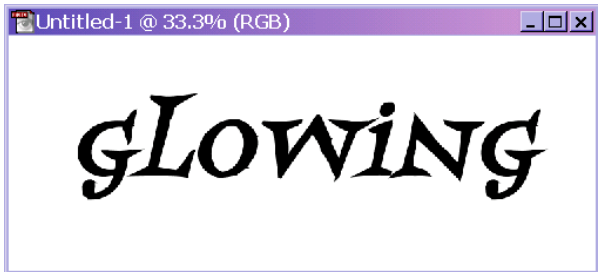
4. Go to **File/Save as** and save the image as a **JPG**.

Photoshop Glowing

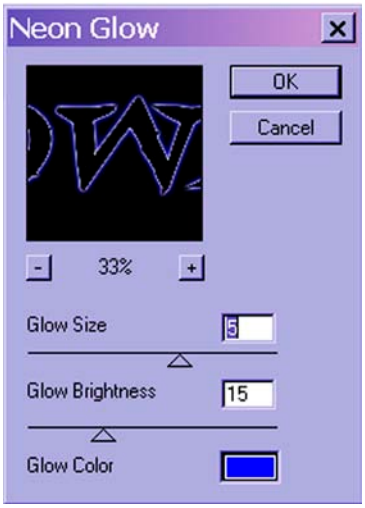
1. Choose New from the file menu.

2. The New dialog box appears
Enter “Glowing” (or your headline) in the name field. Use the tab key to move around the dialog box and enter the data as follows: Color Mode RGB Width: 7in Height: 3 in Click OK. Your new canvas should appear.

3. Use the type tool to enter the text.
I used AYTDaria at 100 points. Any font is fine. After typing your headline, flatten your image. To flatten, Choose- Layers - Flatten Image.



4. Next, Choose Filter - Artistic - Neon Glow. When the Neon Glow window appears, adjust the glow size and brightness. Also, double-click on the color swatch to choose the outer glow. When you click OK, the background will become black creating a multi-color glow effect, ranging from white to the color you selected. If your not happy with the color, immediately go to Edit - Undo and try another color.



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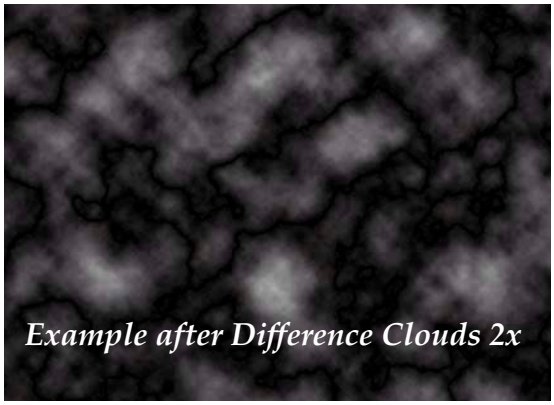
Photoshop Hot Lava

1. File > New. Choose to have a black background.

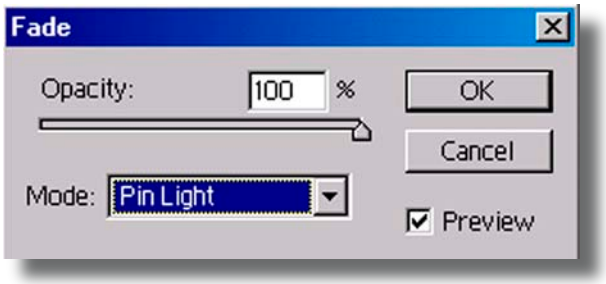
2. Layer > New > Layer or click on the New Layer button in the Layers palette. Select "d" then "x" to change the Foreground color to white. Click Alt-Delete (Option-Delete) to fill the new layer with with white.


Example after Difference Clouds 2x

3. Filter > Render > Difference Clouds. Repeat step twice.

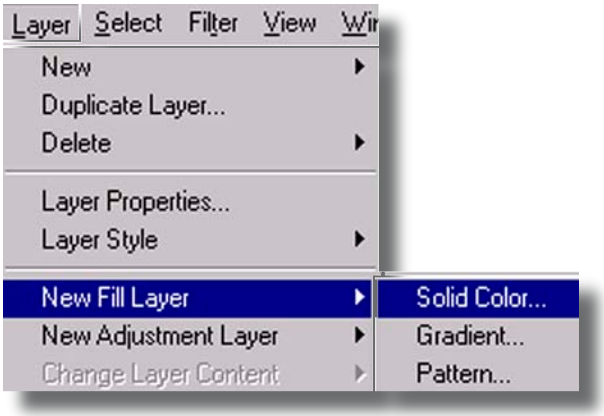
4. Filter > Stylize > Find Edges.

5. Edit > Fade Find Edges. In the window that pops up, select Pin Light for the Blend Mode. This will

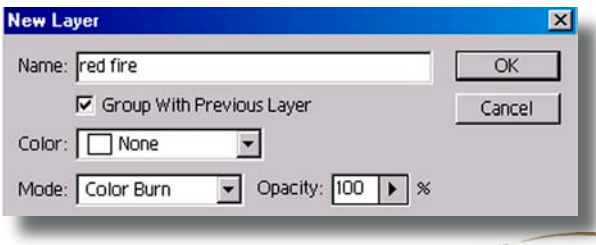


Example after Pin Light is applied

serve as the texture for the hot lava.



6. Layer > New Fill Layer > Solid Color. Name the layer "Red Fire". Select Group with Previous. Set Blend Mode to Color Burn. OK.



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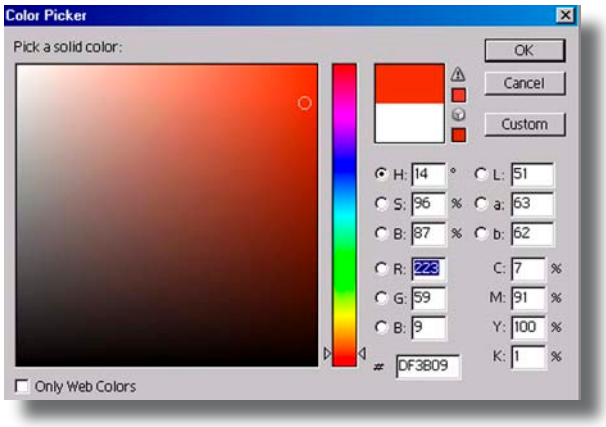
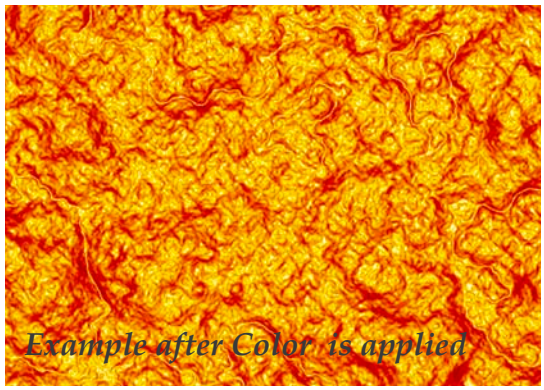
Photoshop Hot Lava



7. In the Color Picker box, select a fire red color. Click OK.

8. Click on the text tool to add the text. A heavy bold font works best and choose a large point size.

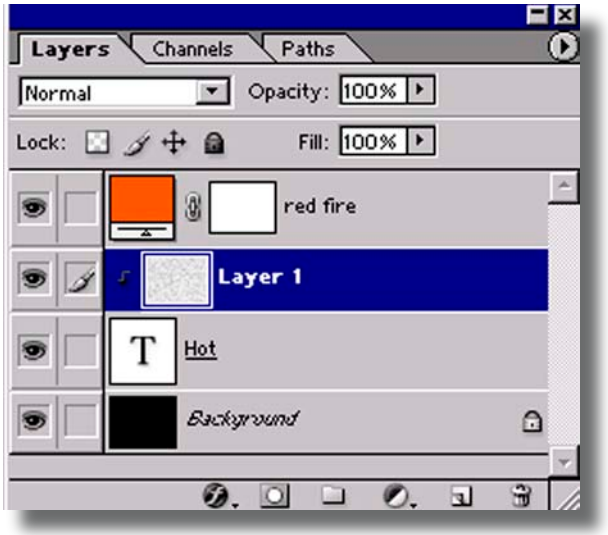


9. After the word is typed, drag the layer below Layer 1 in the layers palette.

10. Select Layer 1 (should be the texture layer) and go to Layer > Group with Previous(Photoshop 7) or Create Clipping Mask (Photoshop CS or CS2). The texture should pop into the text.

11. If you are happy with the effect, go to Layer > Flatten Image. Crop the text to the size desired using the crop tool. Remember to set the resolution to 300dpi.

12. File > Save As a tiff or jpeg image.



Note: If you do not like the black background around the text, the black can always be eliminated following the clipping path instructions. This is how the example on page 1 was completed.

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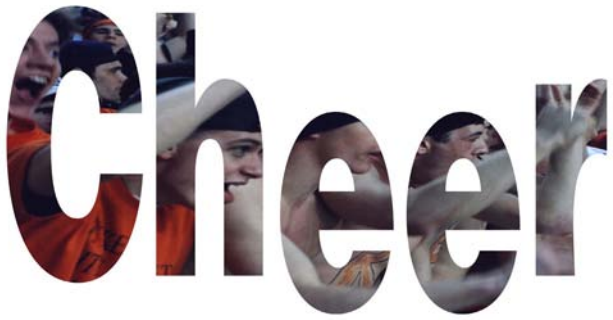
Photoshop Image in Type



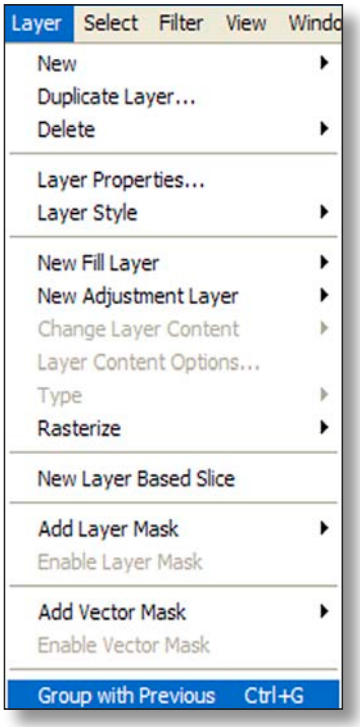
1. After opening the image and making sure the photograph has enough resolution (follow the Digital Imaging Guidelines in the 2006 YearTech User Manual), double-click on the name Background in the Layers palette. This will change the Background layer into Layer 0.

2. Using the text tool, begin typing the headline. Make sure the type is the correct point size and font before doing any more steps. This will create a text layer.

Remember, bold fonts works best for this effect.

3. After typing the headline and formatting the text, drag the text layer in the layers palette to the bottom of the stack.

4. While Layer 0 is selected (highlighted in the Layers palette), go to the Layer menu (pull down menu listed at top of Photoshop) to Group with Previous(Photoshop 7) or Create Clipping Mask (Photoshop CS or CS2).



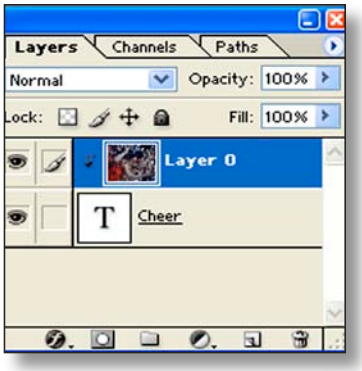
5. Your layer palette should have two layers. The top layer will be indented with a crooked arrow pointing down below and the bottom layer will be underlined showing which layer it is being clipped to.

The final results are all the rage in popular magazine layout and design.

6. After clipping the content, go to Layer/Flatten Image and Save As a Tiff. Use the crop tool to resize headline if needed. Make sure the image is RGB or Grayscale .

To remove the white background after placed in PageMaker or InDesign, follow the Clipping Path Instructions for the final removal of the white background if needed.

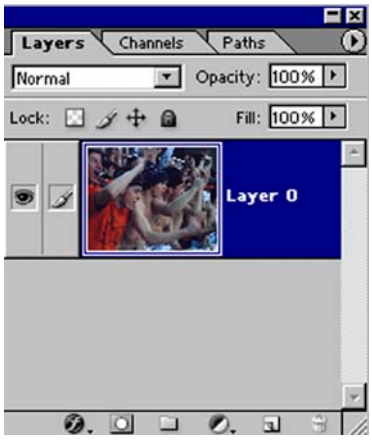
For other cool effects, try a shape layer insead of a text layer. Or instead of a photograph, try a texture or one of Jostens Backgrounds. Have Fun!



Photoshop
Image in Shape

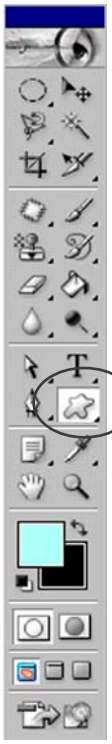
Note: Before beginning the tutorial, make sure to follow the digital imaging guidelines listed in the 2006 YearTech User's Guide. Verify the image is the correct resolution, size and mode.

1. Open the photograph in Photoshop. File > Open and find the file. Make sure there is only one layer in the file. If this has not been done, Layer > Flatten Image.



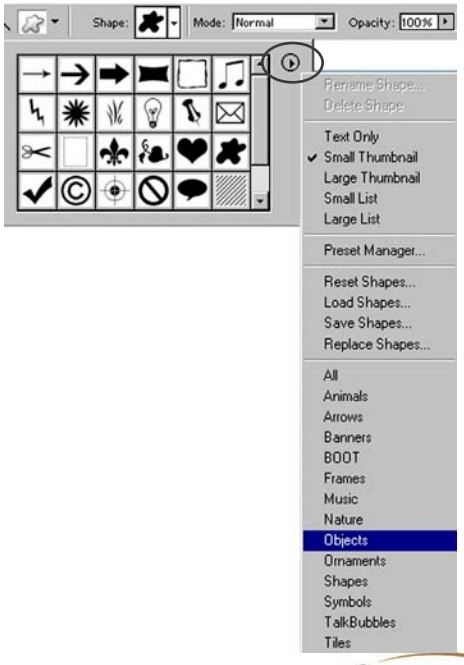
2. Open the Layers palette, Windows > Layers, double-click on the word Background Layer in the Layers palette and it will change into Layer 0.

3. Go to the Layer menu, to New Layer.



Custom Tool Option Bar

Select this 3rd shape option



4. Select custom shape tool in the custom shape option box located at the top, make sure the third option for a shape is selected. See screen shot above. Click the drop down menu to see all the shapes available. To load more shapes, click the pop-out menu and choose Objects. (This is the category that has the puzzle pieces. Any category can be used depending on your needs.) Four different puzzle shapes should appear as choices for shapes. Select one of the shapes and draw over the photograph. You should be on the top new layer not on the same layer as the photograph.

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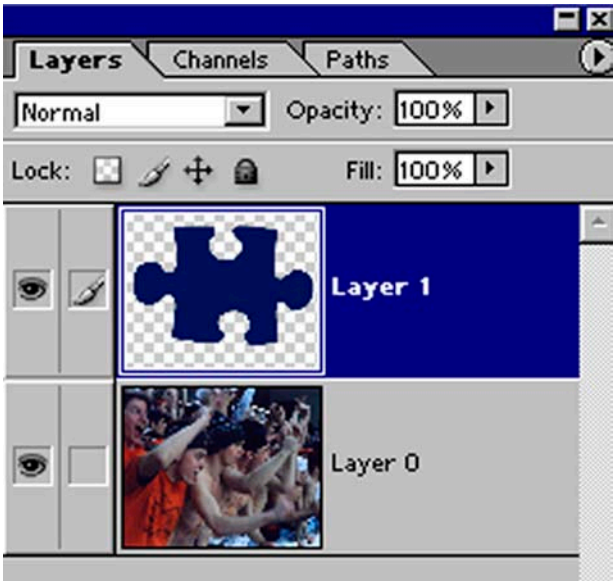
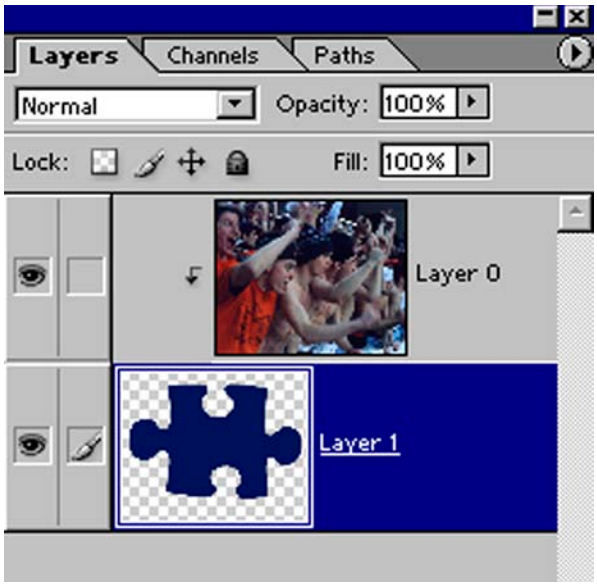
Photoshop Image in Shape





5. After you create the shape on the New Layer, drag Layer 1 to the bottom. The photograph should be covering the shape.

6. Select Layer 0, go to Layer > Group with Previous (Photoshop 7) or Create Clipping Mask (Photoshop CS and CS2).

The last screen shot should be how your layers look after this process.

7. Go to Layer > Flatten Image and Save As a Tiff or Jpeg file. In InDesign or PageMaker, go to the File > Place to place the graphic file.

Note: This can be used with any Custom Shape. You could also make your own custome shape.

Same instructions using a Star shape instead of Puzzle Piece.

Same instructions using a Heart shape instead of Puzzle Piece.

Finished Puzzle Piece

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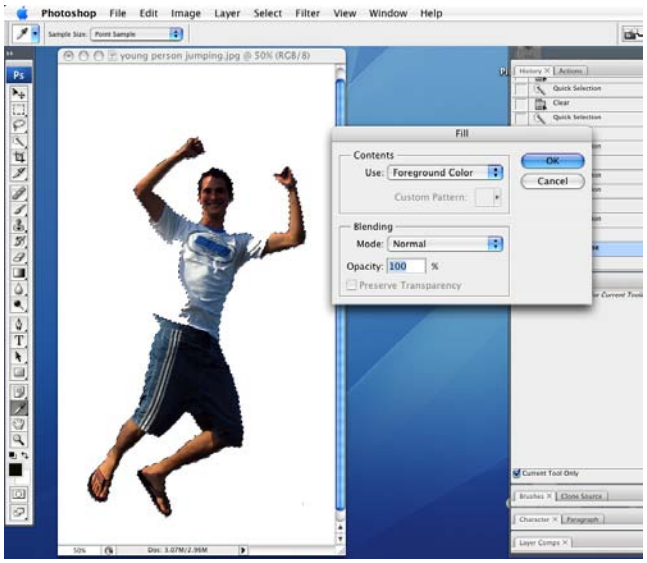
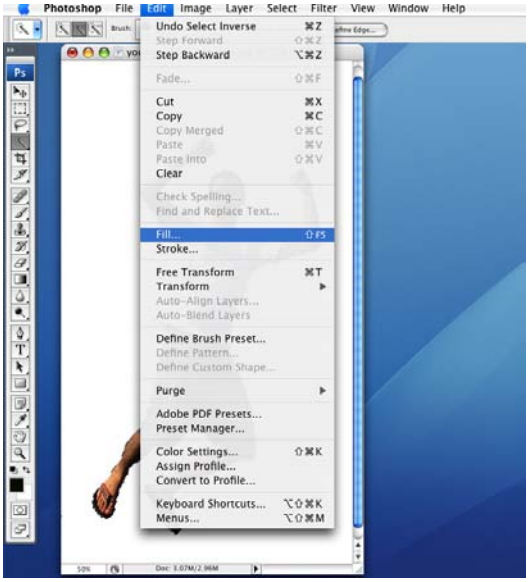
Photoshop "iPod" Silhouette

1. Open the photo in **Photoshop**.
2. Crop the photo to create a rectangular shape around the figure.
3. You can use the **Quick Selection** tool to select the background and delete it. Continue doing this piece by piece until the entire background has been selected, deleted and appears solid white. You may have another method for removing the background. Use whatever is easiest for you.
4. Click in the white space with the **Magic Wand** tool. You will get running ants around the figure and the outside edge of the rectangle. Now from the **Select** menu, choose **Inverse.** Now only the figure will be surrounded with running ants**.**

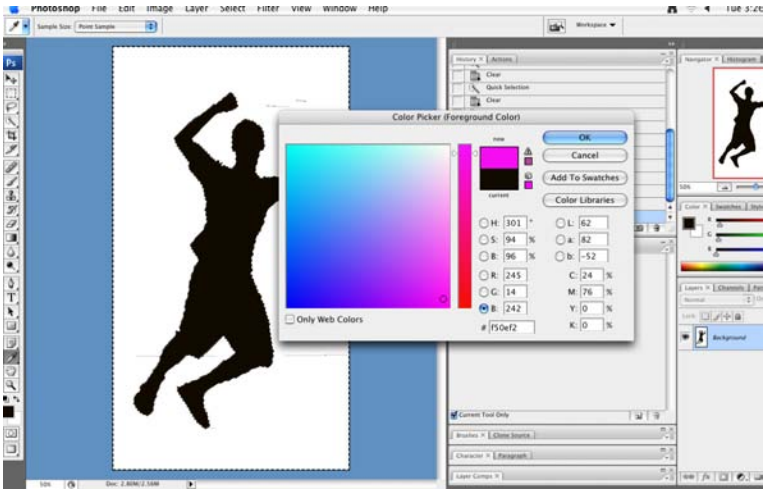
5. Set the **Foreground** color to black. From the **Edit** menu choose **Fill**. Fill with the **Foreground** color. Your image will turn solid black to create the silhouette.

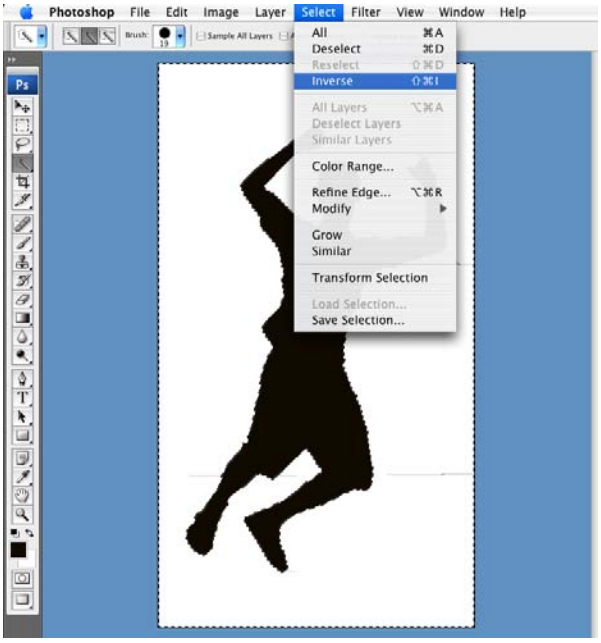




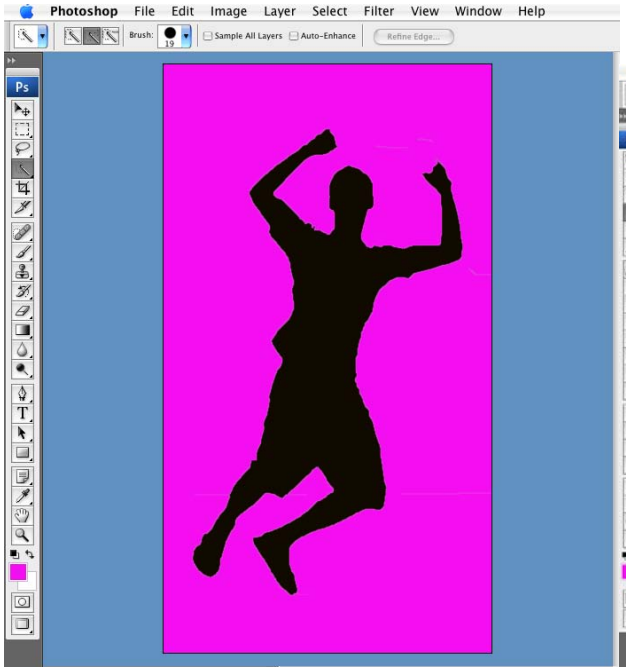
Photoshop Tutorial Title

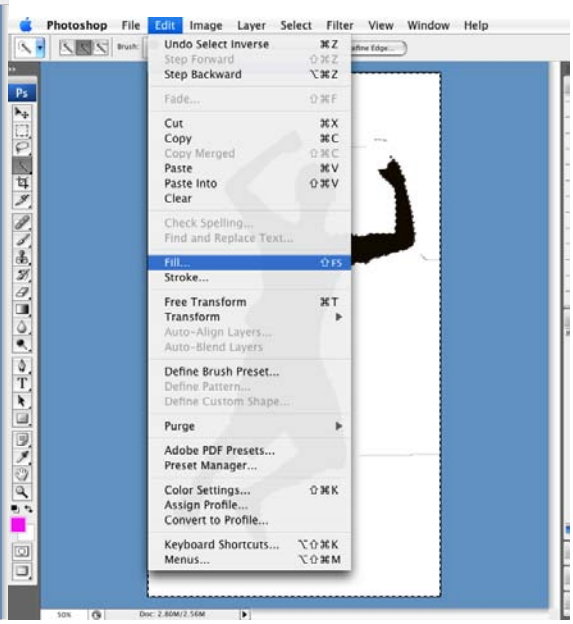
6. Now to fill the background with a bright color. Use the **Magic Wand** tool and click on the white space. The running ants will appear around the figure and the outside edge of the rectangle.
7. Set the **Foreground** color to a bright color.





8. From the **Edit** menu, select **Fill**. Fill with the new bright **Foreground** color.



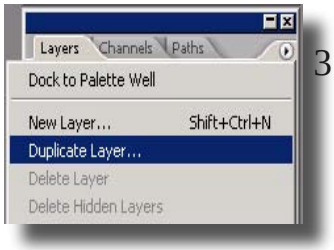


9. **Save** the file as a **JPEG**.

Photoshop
Lighten Dark Images

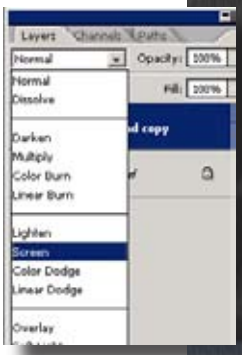
1. Open the image in PhotoShop. Choose File:Open and select the dark image.

2. Go to Window:Layers. This will open the Layers palette.



3. From the flyout menu (arrow) in the top right-hand corner of the Layers palette, choose Duplicate Layer.

4. With the duplicate layer selected, go to the top of the Layers palette and change from Normal to Screen. If the photo is still too dark, repeat steps 3 and 4 as many times as needed.



5. The Opacity can also be adjusted in the Layers palette on the duplicate layers.

6. Choose Flatten layer from the flyout menu then save the file.

PhotoShop Marble

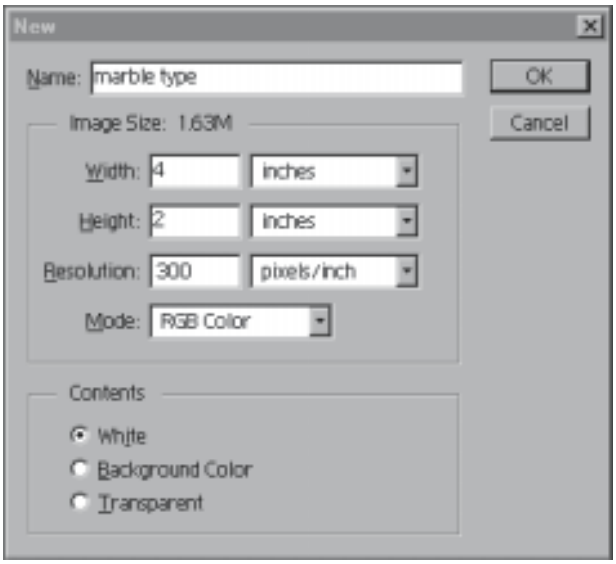
1. **Choose New** from the File menu

2. The **New** dialog box appears
   Enter **"Marble Type"** in the name field.
   Use the tab key to move around the dialog box and enter the data as follows:

   Width: **24 picas**
   Height: **12 picas**
   Res: **300 pixels/inch**

   Make sure that **RGB Color** is chosen under the **Mode** pop up menu.

   Click OK.
   Your new window should appear.



3. **Choose the type tool from your toolbox and click in the middle of your window**.

4. The "Type Tool" dialog box will appear. Use the tab key to move around the dialog box and enter the data as follows:

   (note: If you are using Photoshop 6 a flashing cursor will appear on your screen. Type your headline and change the text attributes in the options bar at the top of your screen)

   Font: **Impact**
   Size : **58 points**
   Center Allignment

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PhotoShop
Marble

6. Click once in the text field and a cursor will appear.

   Type: **Marble** (your headline)

   Click OK and your type should appear on a seperate layer

7. Go to the top of your screen and choose **Layer/Type/Render Layer**

8. Go to your layers palette and make sure **preserve transparency** is checked for your text layer.

   Hold down the control key and click on your text layer.
   This should select only the type.

9. Go to the top of your screen and choose **Filter/Render/Difference Clouds**

10. Go to the top of your screen and choose **Filter/Stylize/Find Edges.**

11. Go to the top of your screen and choose **Image/Adjust/Invert.** This will turn your type almost black.

12. We will now create the marble effect. Go to the top of your screen and choose **Image/Adjust/Levels.**

    The “Levels” dialog box should appear

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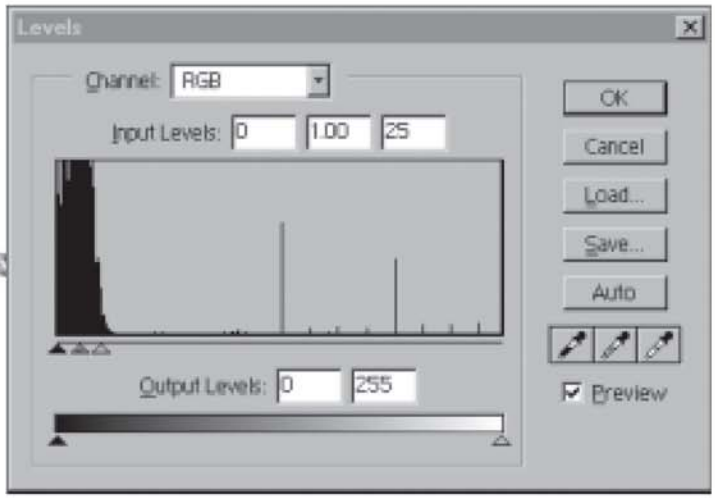
PhotoShop Marble

13. In the input levels area, **position all three sliders so they are positioned under the highest part of the graph as shown. Click OK.**



14. **Go to the top of your screen and choose Layer/Flatten Image**

    Choose **File/Save As/** and select **Photoshop EPS** or **Tiff format.**

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PhotoShop

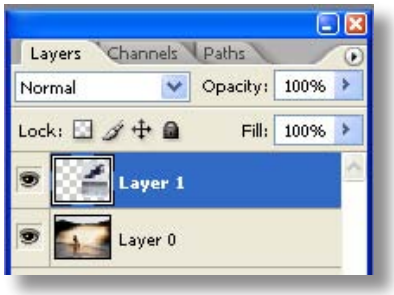
Marble

Photoshop Merging Images

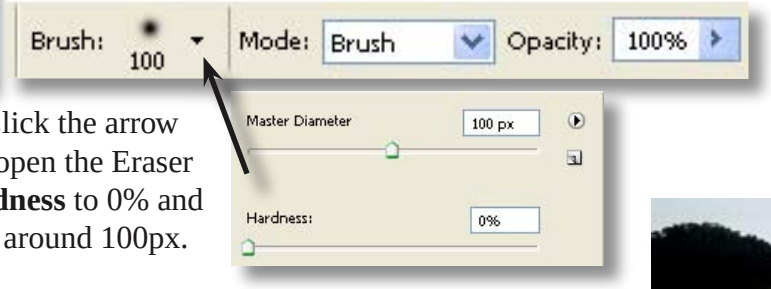
1. Open both images in **Photoshop**.

2. With the **Move tool** drag one image on top of the other image.

3. In the **Layers palette** you will see both images in separate layers. Double click on the layer named **Background** and rename it **Layer 0**. The layer you dragged over from the other image is automatically named **Layer 1**.



4. If the images are not the right size, each layer can be resized by going to the **Edit/Transform/Scale**. Selection points will appear in each corner; these points can be resized while holding down the **Shift-key** too keep it porportional.



5. Select the **Eraser tool**. Click the arrow next to the brush size to open the Eraser Options and set the **Hardness** to 0% and the **Master Diameter** to around 100px.

6. Set the **Opacity** to 100%.

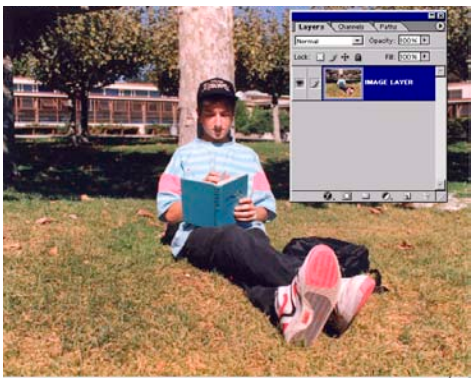
7. Now brush away the portion of the picture you would like to merge into the other image.

7. In the **Layers palette** click on the fly-out menu and choose **Flatten image**.

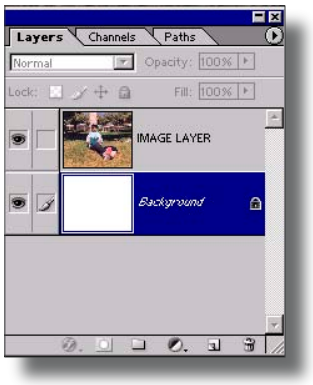
8. Save the file with **File/Save as** and set the file type to **JPG**.

Photoshop Montage

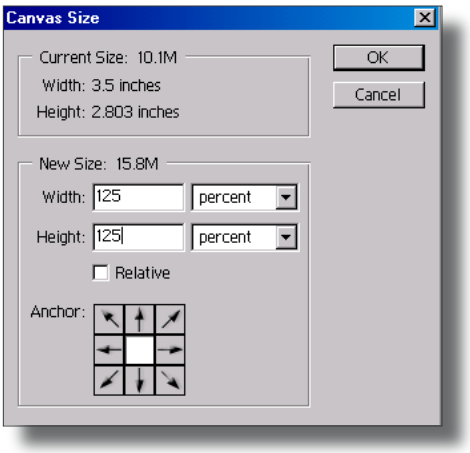
1. Open image. In the layers palette, double-click on the background layer to bring up the new layer dialog box. Name this layer “Image Layer” and click ok.



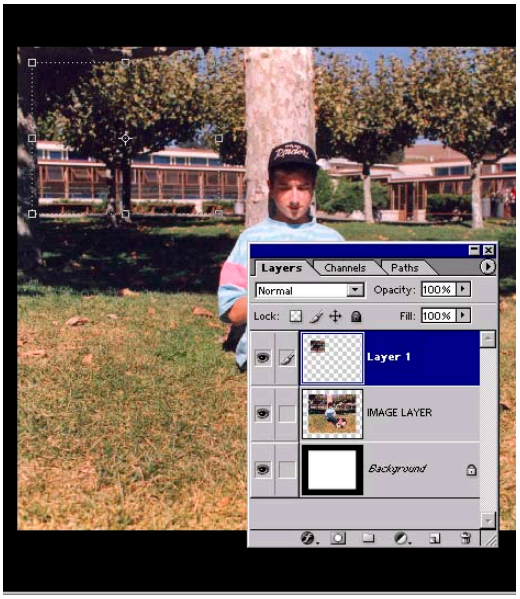
2. Next, create a new blank layer by clicking the new layer icon at the bottom of the layers palette. Then, go to the layer menu at the top and choose Background from layer.



3. Press “d” the “x”. This makes your background change to black. Then go to the image menu to canvas size. When the canvas size box comes up, change to 125% and click ok.



4. In the layers palette, click on your “image layer” Use your rectangle marquee tool to select a small section of the image (as shown), but do not select the main focus of the image. The outer parts of the picture will work best to achieve this effect. After selected, go to the edit menu to cut, after that put it on its own layer by pressing Command - J on a mac or control J on a PC. Select your move tool and move this new layer and move it slightly any direction (whatever looks best to you).



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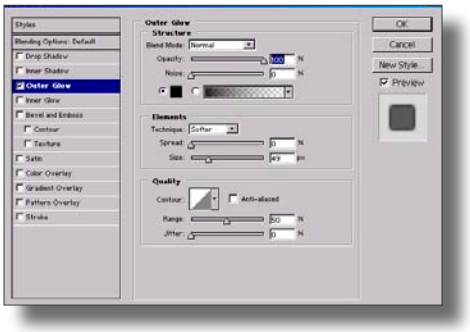
Photoshop Montage

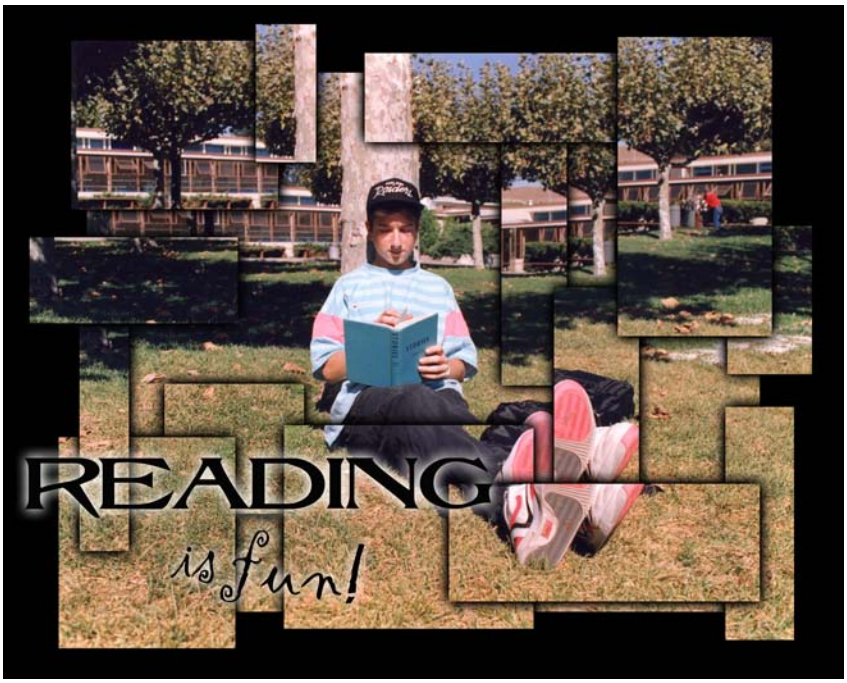
5. With your new layer still selected (the rectangle layer), try adding a style to the layer. To add a style, click on the add a layer style button at the bottom of the layers palette window. Hint: the black circle with the"*f*". I choose Outer Glow at the specifications in the example to the right. This is something that can be adjusted to what you like best.



6. Step 4 and 5 can be done over and over until you receive the desired effect. The layer style can be applied to each new layer by dragging the style from one layer to another in the layers palette. Remember you move the rectangle selections around using your move tool.

7. Once you have the glows applied to all the layers and have moved each layer into a pleasing layout, you can then add any type to complete the effect. I also applied a layer style to my text to make it pop off of the page.

8. After you have completed everything, go to the layer menu at the top to flatten image and save as a tiff or jpeg file. If you feel there might be a need for revisions in the future be sure to save your layered psd document also.



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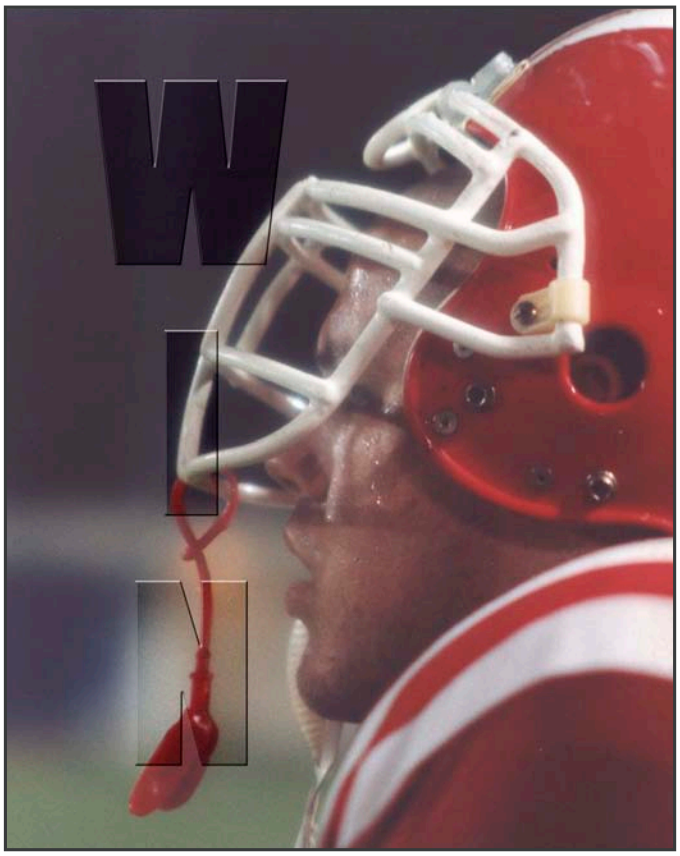
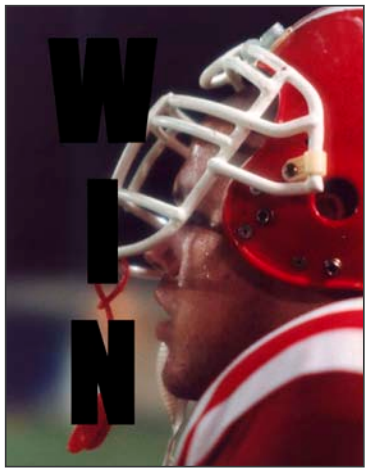
Photoshop Name PopOut



Finished project with the image background lightened.

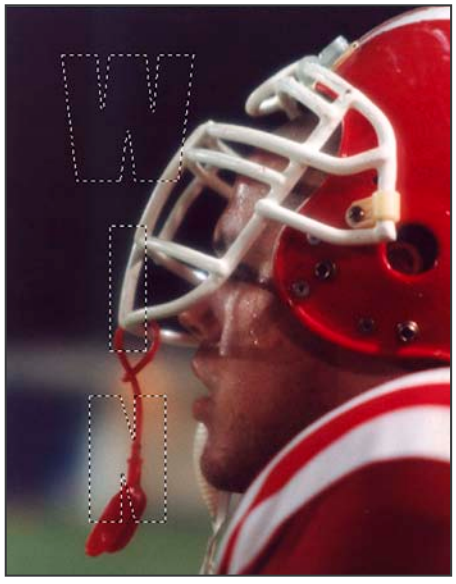


1. Open a background image. Make sure the background image meets the digital image guidelines in the Digital Imaging section of the Jostens YearTech manual. Example: Correct width and heigth, correct dpi, correct color mode.

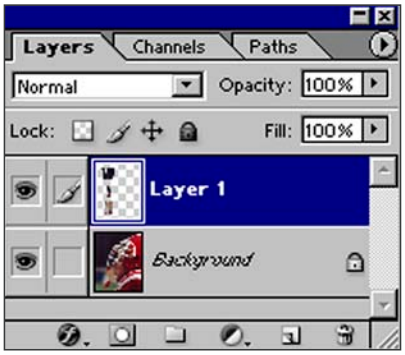
2. Using the type tool, create the type that you want to pop up from the background. A bold font is suggested for the effect. AYTGeniune was used in this example.

3. Position the type where you want it, then go to the Layers palette and Control-click (Command-click on a Mac) on the Type layer's name to put a selection around your type.

4. Now that your type is selected, you can drag the Type layer into the trash can at the bottom of the Layers palette. This deletes the layer but leaves an active selection in the shape of the text.

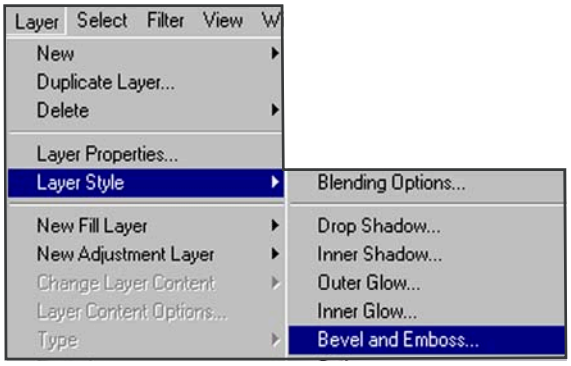


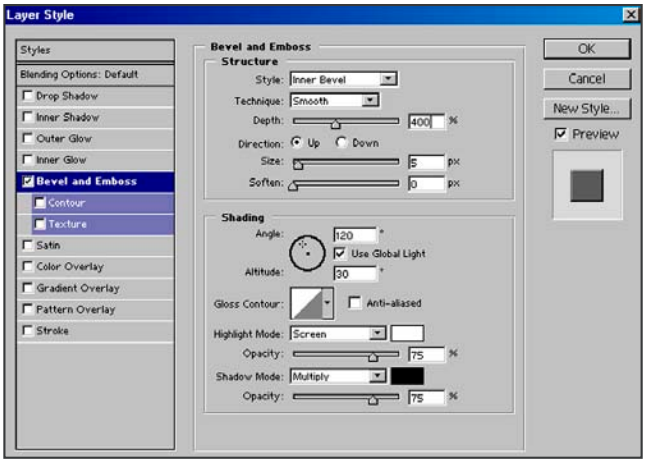
Photoshop Name PopOut



5. Now press Control-J (Command-J) to take the area under your selection (on your Background layer) and put it on its own layer.

6. Go under the layer menu, under Layer Style, and choose Bevel and Emboss. Under Style choose Emboss. Increase the Depth to 300 and click ok to complete the effect.

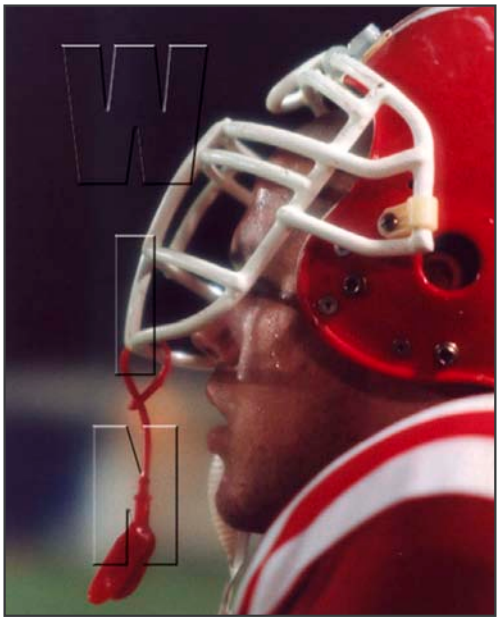




Note: depending how dark/light the background image is, you may want to darken or lighten your background layer to make the text pop out even more.

To do this, double-click on the Background layer in the layers palette and change the opacity. After this is done, go to the Layer menu to Flatten image and then save the file as a tiff or a jpeg.

Double-click this Layer to change the opacity.



Finished image without lightening the background.

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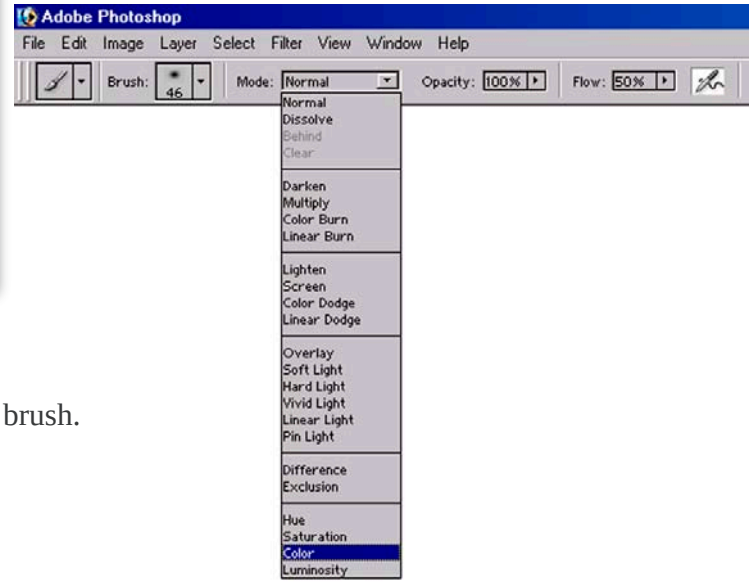
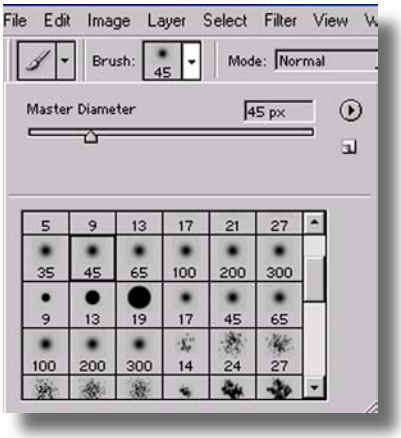
Photoshop Paint Away

1. Open a color RGB image.

2. Click on the Brush tool and change the mode of the brush from normal to color.



3. From the Brushes palette, choose a soft-edged, medium-sized brush.


File Edit Image Layer Select Filter View
Brush: 45
Mode: Normal
Master Diameter
45 px
5 9 13 17 21 27
35 45 65 100 200 300
9 13 19 17 45 65
100 200 300 14 24 27

This technique is used in a lot of commercial ads on television and in popular magazine layouts. A popular example would be the Gatorade ads with the Gatorade staying in color and the rest of the scene in black-n-white. Have fun with this one.

4. Start painting. You can adjust your stroke to whatever works best for you. With every stroke the color will disappear leaving behind the grayscale image.

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Photoshop Picture in Story

Use an image to tell a story by grouping it with text.

1. Go to File > Open and open the image for the desired effect. An image with some strong Brightness and Contrast will be a better choice for this effect.

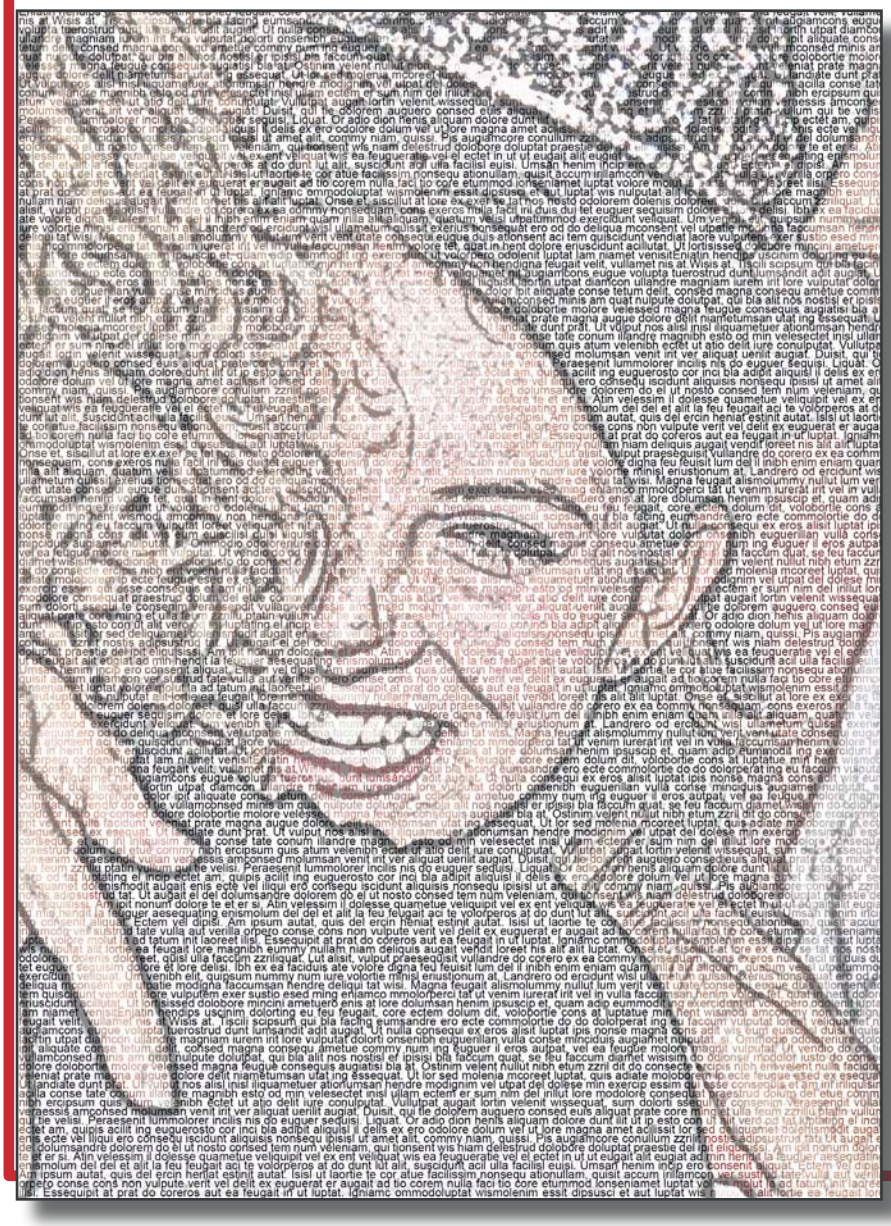
2. Go to Image > Image Size and change the Width and Height to the size of your page and change your resolution to 300dpi.

Trim Size 7 - 7 3/4 x 10 1/2
Trim Size 8 - 8 1/2 x 11
Trim Size 9 - 9 x 12

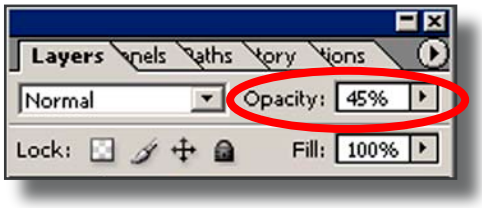
3. Go to Layer > New > Layer From Background. In the Name field type Image, select OK.

4. Go to Layer > Duplicate Layer. In the Name field type Photocopy. Drag this Photocopy layer to the bottom of the Layers palette.

5. Select "D" on your key board, changing your swatches back to the default settings. (Black on top, white on bottom) With the Photocopy layer still selected, go to Filter > Sketch > Photocopy. Set Detail to 20 and Darkness to 20. Select OK.



6. Change the Opacity of this layer to 45% (located in the top of the layers palette).



7. Open your typed text file. This can be a Word file or text typed in Adobe InDesign or Adobe PageMaker. Go to Edit > Select All, then Edit > Copy. Close the text file.

8. In Photoshop, select the Text tool. In the Text Options palette at the top, change the font to Arial Bold, 6 pt and change the font color to white. Before pasting, drag the text box

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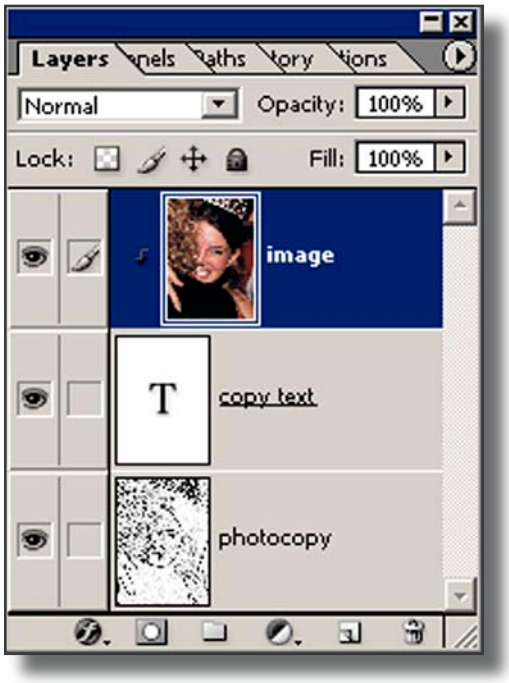
Photoshop Picture in Story



over the entire image area. While the text tool is blinking, go to Edit > Paste. A third layer should appear in the Layers palette. While the text is still selected, the leading may need to be adjusted to achieve the desired effect. In this example, the leading was changed to 5 pt.

9. Drag the text layer to the middle layer. Reselect the layer named Image, hold Ctrl + G (CS2 is Alt + Ctrl + G) to create a clipping mask. (A bent elbow icon should appear beside the layer).

10. To finish, reselect your Move tool and your Image layer, go to Layer > Flatten Image and File > Save As a JPEG with a Quality of 10 and Baseline Standard.

Other variations on the design:

A. Do not use the layer called Photocopy in the instructions

A.

B. Leave the Image Layer on bottom and the white text on top. No clipping to text occurs.

B.

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PhotoShop Plastic

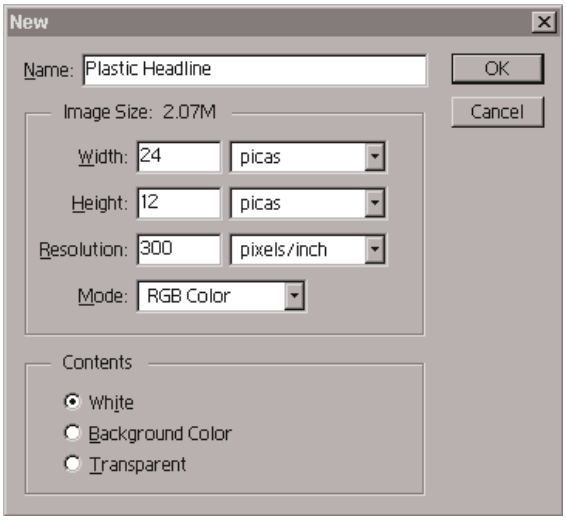
1. **Choose New** from the File menu

2. The **New** dialog box appears
   Enter **"Plastic Headline"** in the name field.
   Use the tab key to move around the dialog box and enter the data as follows:

   Width: **24 picas**
   Height: **12 picas**
   Res: **300 pixels/inch**

   Make sure that **RGB** is chosen under the **Mode** pop up menu.

   Click OK.
   Your new window should appear.



3. **Choose the type tool from your toolbox and click in the middle of your window**.

4. The "Type Tool" dialog box will appear. Use the tab key to move around the dialog box and enter the data as follows:

   Font: **Palatino (headline font)**
   Size : **72 points**
   Center Allignment

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PhotoShop Plastic

5. Click once in the text field and a cursor will appear.

Type: **Plastic** (your headline)

Double Click on the color swatch to choose the color of your headline

Click OK and your type should appear on a seperate layer

6. **Go to your Layers palette**

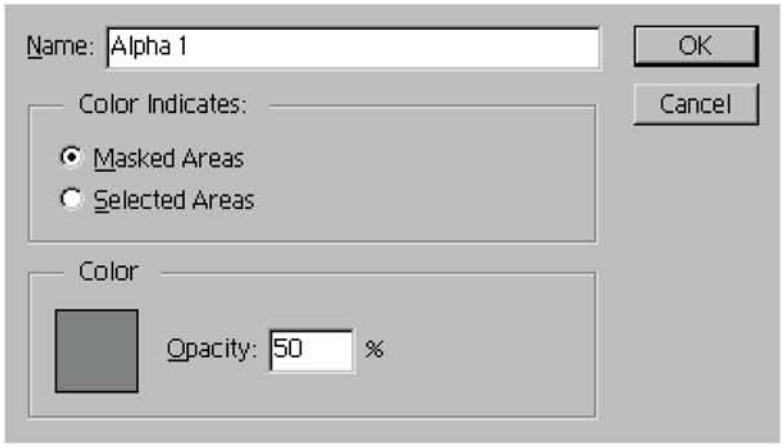
(If your layers palette is not visible Go to the top of your screen and choose **Window/Show Layers**.)

Hold down the "control" key and click once on the text layer.
(This should create a running selection around your headline.)

7. **Go to your Channels palette**

Click on the toggle in the upper right hand corner of the channels palette and choose **"New Channel".**

The "New Channel" dialog box will appear.
The new channel will automatically be named Alpha1.



Click OK.

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Your canvas will appear completely black.

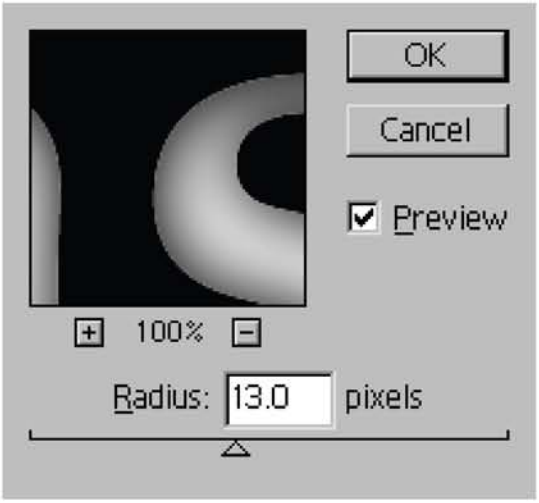
Go to your tool palette and make sure white is chosen as your background color.

Press delete on your keyboard

9. Go to the top of your screen and choose **Filter/Blur/Gaussian Blur**

Enter a value of 13.0 into the radius field.

Click OK



10. Go to your Channels Palette

Click once to highlight the RGB channel

11. Go to the top of your screen and choose **Select/Deselect**

12. Go to the top of your screen and choose **Layer/Rasterize/Type**

13. Go to the top of your screen and choose **Filter/Render/LightingEffects**

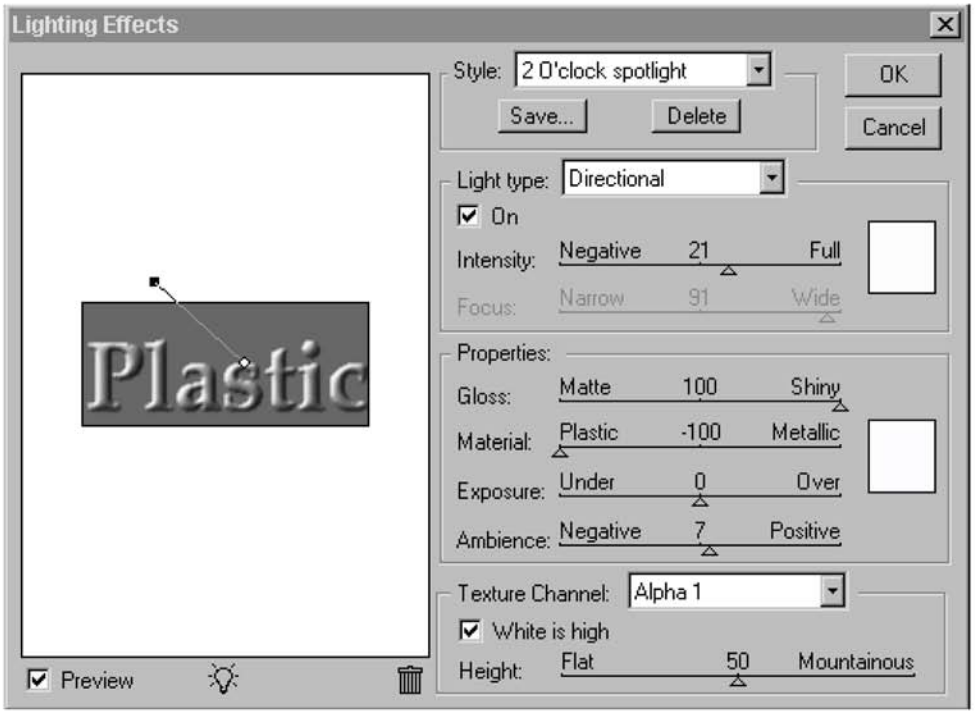
The Lighting Effects dialog box will appear.

PhotoShop
Plastic

Enter the values as follows:

Style:	**2 O'clock spotlight**
Light Type:	**Directional**
Intensity:	**21**
Gloss:	**100**
Material:	**-100**
Exposure:	**0**
Ambience:	**8**
Texture Channel:	**Alpha 1**

Click OK



14. Go to the top of your screen and choose **Layer/Flatten Image**

15. Go to the top of your screen and choose **Image/Mode/CMYK**

16. Go to the top of your screen and choose **File/Save As.**

    Select Tiff of Photoshop EPS format and Click OK.

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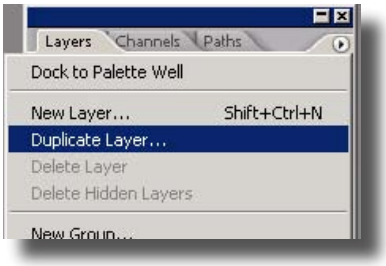
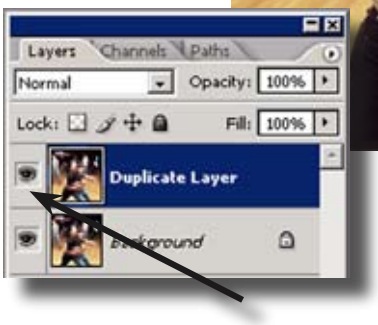
Photoshop Blur Background

1. Open the image in Photoshop by going to File:Open, then browsing for the image.

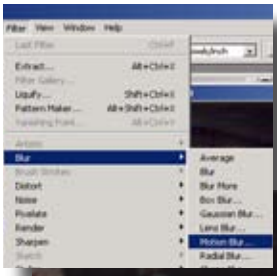


2. Go to Window:Layers. In the Layers Palette, click on the flyout menu (arrow) in the top right hand corner of the Layers palette, choose Duplicate Layer. Rename the layer Duplicate Layer.



3. In the Layers palette, make the Duplicate Layer invisible by clicking on the 'eye' icon.

4. In the Layers double-click on the background layer and rename it Blur.



5. Go under the Filter menu and choose Blur:Motion Blur.

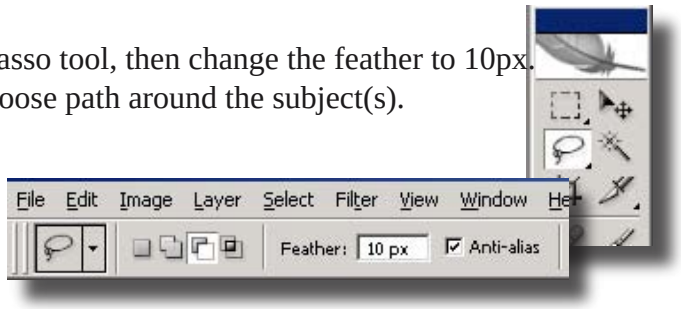
6. In the Blur filter options box, check the box in front of Preview. Then adjust the Angle and Distance until happy with the background.

This tutorial is for Photoshop CS & CS2. If you are using an earlier version of the software contact Jostens Tech Support with questions: 800 328-2435.

Photoshop Blur Background

7. In the Layer palette, click on the ‘eye’ icon on the Duplicate Layer to make it visible again. Click on the Duplicate Layer to select.

8. Get the Lasso tool, then change the feather to 10px. Draw a loose path around the subject(s).



9. Go to the Select menu and choose the Select Inverse. Click the Delete key on the keyboad.

10. Flatten the layers from the flyout menu. Save the file by going under the File menu to Save as. Change the file type to .jpg and give the file a different name.

Photoshop Puzzle Effect

1. Open your image.

2. Go to **Image/Image Size**. **Uncheck Resample (**at bottom of the screen). Next adjust the **Resolution** to **300 dpi**, **Check Resample**. Now adjust the **Width** to **6 inches**, leave the Height alone. **Click OK.**

3. Go to **Select/All**

4. Go to **Edit/Copy**

5. Download the **Puzzle template** from **Yearbook Ave**, and open it in **Photoshop**.

6. With the **Puzzle template** open, go to **Edit/Paste**. The image will paste into a new layer in the template file.

7. If the image is too large you will have to adjust it. To adjust it correctly, go to **Edit/ Free Transform.** When adjusting the image hold down the **Shift key**, select a corner and scale down as needed. Be sure the puzzle template is still covered up.
   Remember you should reduce the size of an image. Do not stretch or enlarge the image. This will cause distortion and you will lose image quality and integrity.

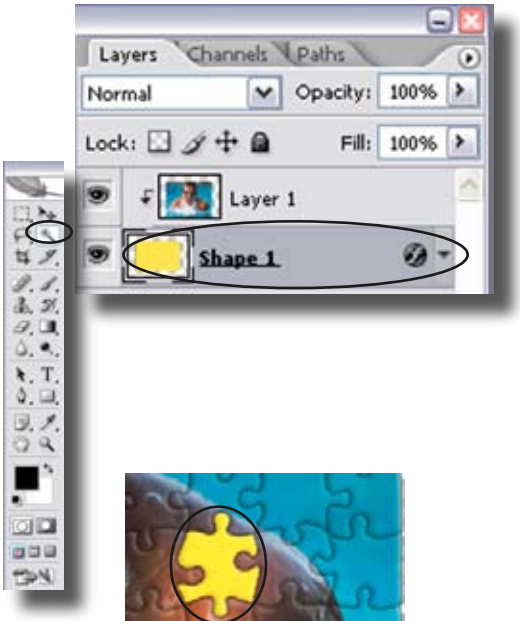
8. Once your image is the correct size you are ready to mask it into the Puzzle. Go to **Layer/ Create Clipping Mask**.

9. Your image should now look like this:

10. **Save** your image as a JPG or Tiff. You will then be able to **File/Place** the image on your page in InDesign or upload to your Yeartech Online Site. For a more advanced effect continue onto the next page of instructions.

Photoshop Puzzle Effect

More Advanced Effect



1. Image should still be Open, If not open it now.

2. In the Layers Palette Select the “Shape 1” layer.

3. Next select the Magic Wand tool from the PhotoShop Tools menu. With the Magic Wand tool, select a piece of your puzzle that you want removed (will get the “marching ants” around it).

4. Once you have the “marching ants” select Layer 1 (layer with your image in it), then go to **Edit** to **Cut**, now do an **Edit** to **Paste**, this will place your piece on a new layer.

5. You will see the yellow backround from the puzzle bleed through, again select the **Shape 1 layer**, and with the **Magic Wand Tool**, click on the yellow shape and press **Delete** on your **Keyboard**.

Copy

Paste

6. Again in the Layers palette, select the Shape 1 layer. Go to the **Layers Menu** to **Layer Style** to **Copy Layer Style**

7. Select the Puzzle Piece Layer (layer 2) go to **Layers Menu** to **Layer Style** to **Paste Layer Style.** This will give the Puzzle piece the same Embossment and Drop shadow as the rest of your image

8. Using **Edit** to **Free Transform** you can move and rotate the Puzzle pieces.

9. For additional pieces Repeat steps 1-8.

10. Save as a JPG or Tiff for InDesign or PageMaker use and File Place them on your Page

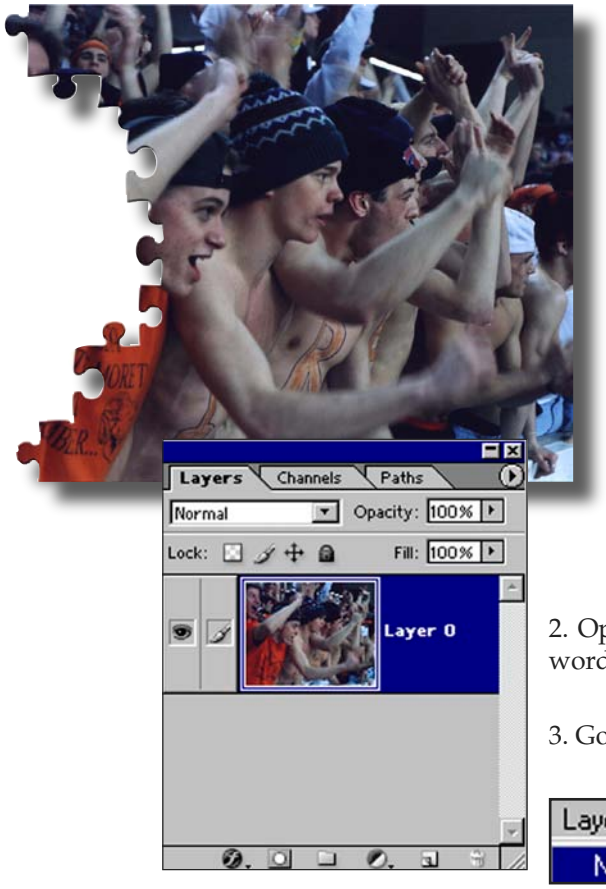
For Yearbook Avenue use, Save As a Tiff and Save with Transparency

Photoshop Puzzle Effect

BEFORE

AFTER

Photoshop Puzzle Piece Edge



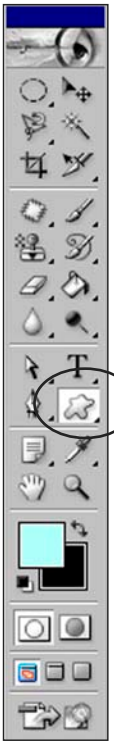
To add a puzzle piece edge to a collage, you will need to first have a completed collage in Photoshop. These instruction assume that has already been created. For collage instructions, call Jostens Technical Support at 800-328-2435

Make sure if you haven't done so already that the file follows the digital imaging guidelines listed in the 2006 YearTech User's Guide. Verify the image is the correct resolution, size and mode.

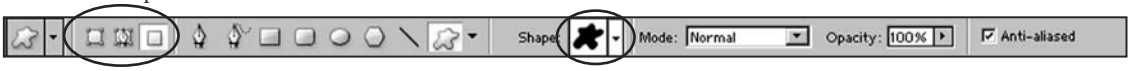
1. Open the collage or photograph in Photoshop. File > Open and find the collage file. Make sure there is only one layer in the file. If this has not been done, Layer > Flatten Image.

2. Open the Layers palette, Windows > Layers, double-click on the word Background Layer and it will change into Layer 0.

3. Go to the Layer > New Layer.

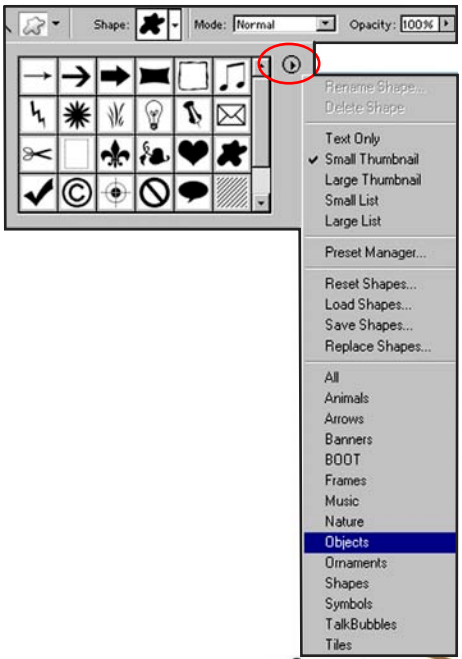


Custom Tool Option Bar

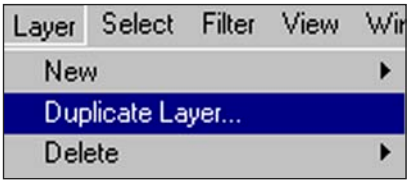


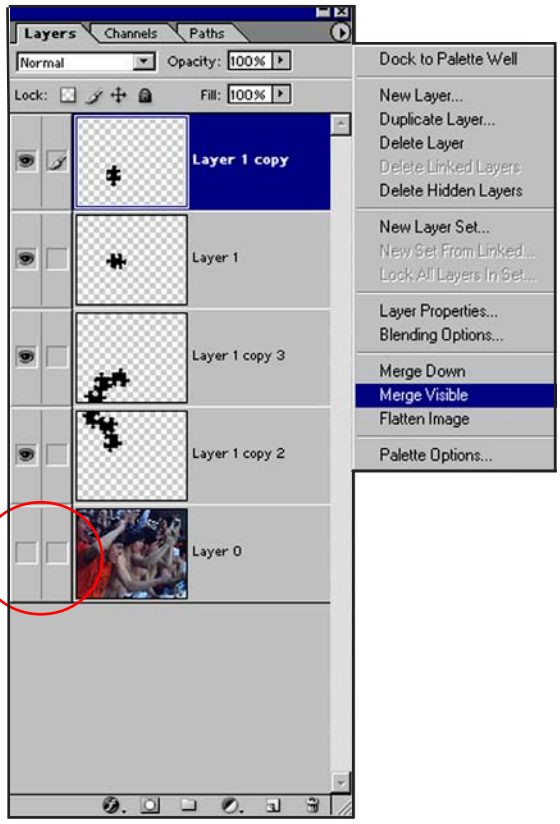
Select this 3rd shape option

4. Select custom shape tool in the custom shape option box located at the top, make sure the third option for a shape is selected. Click the drop down menu to see all the shapes available. To load the puzzle shapes, click the pop-out menu and choose Objects. Four different puzzle shapes should appear as choices for shapes. Select one of the shapes draw over the photograph or collage.



Photoshop Puzzle Piece Edge





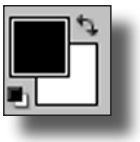
5. After you create the shape on the New Layer, go to Layer > Duplicate Layer, move the item on the duplicated layer with the move tool and reposition. Remember the goal is to make a puzzle edge, so do not concentrate on fitting the puzzle pieces tightly together.

6. Repeat step 5 multiple times until you have designed an edge.

7. Hide the Layer 0 in the Layers palette by clicking the eye icon to the left.

8. Click the pop-out menu on the Layers palette and go to Merge Visible. This will flatten the layers above Layer 0 but not Layer 0 itself.

9. Fill in the remaining area on the shape layer with black. To do this, first use the lasso tool to select the extra space that needs to be filled in. Again, remember we are trying to form a puzzle edge. To fill the selected area with black, use the paint bucket to select the area inside the lasso selection. Make sure Fill & Stroke box is set to the default. Black on top, white on bottom.



Your layer should look like Layer 1 copy in the screen shot below.

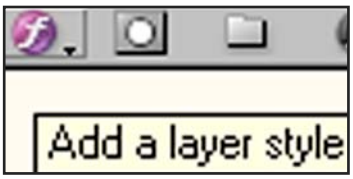
10. Take Layer 0 and drag it to the top of the Layers palette. Make sure the Show Layer eye is back, so the collage layer can be seen.

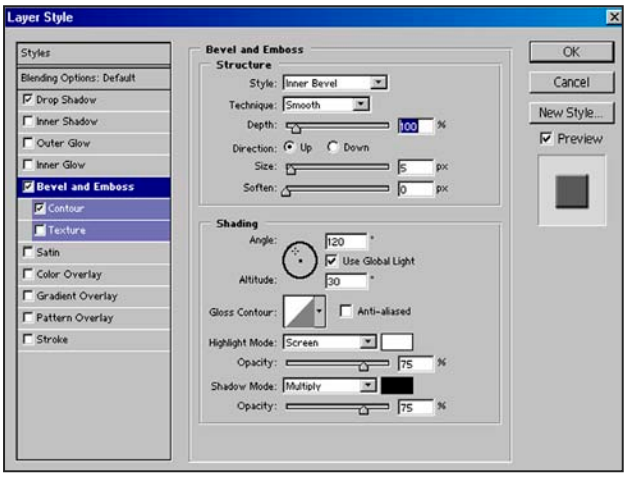
Photoshop Puzzle Piece Edge

11. With Layer 0 still selected, go to Layer > Group with Previous (Photoshop 7) or Create Clipping Mask(Photoshop CS or CS2).

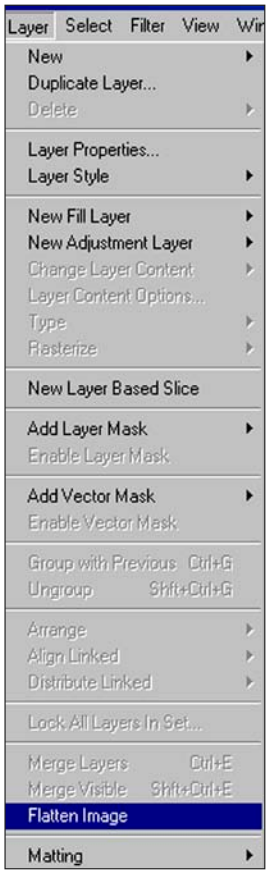
12. In the Layers palette pop-out menu go to Merge Visible again. This should create only one layer for the document.

13. Add a Layer style by clicking on the Layer style button at the bottom of the Layer palette. The styles used in this example, was Bevel and Emboss and Drop Shadow. Play with these options to achieve your desired look.



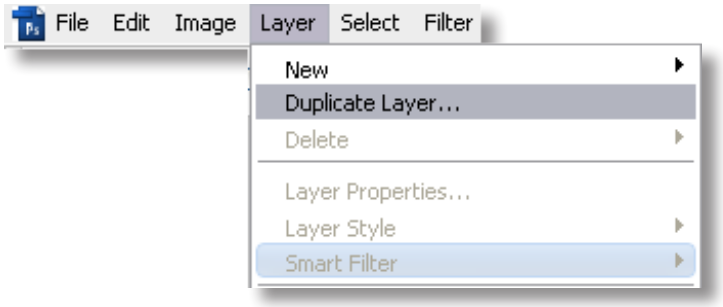


14. After applying the styles, go to Layer > Flatten Image and Save As a Tiff or Jpeg file. In InDesign or PageMaker, go to the File > Place to place the graphic file.



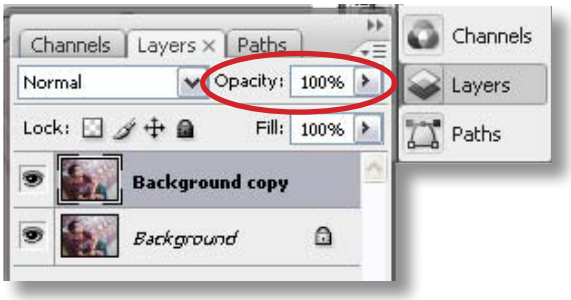
Photoshop Photo Rotoscope

1. After opening your image, **Duplicate** the Background layer in the **Layers** palette

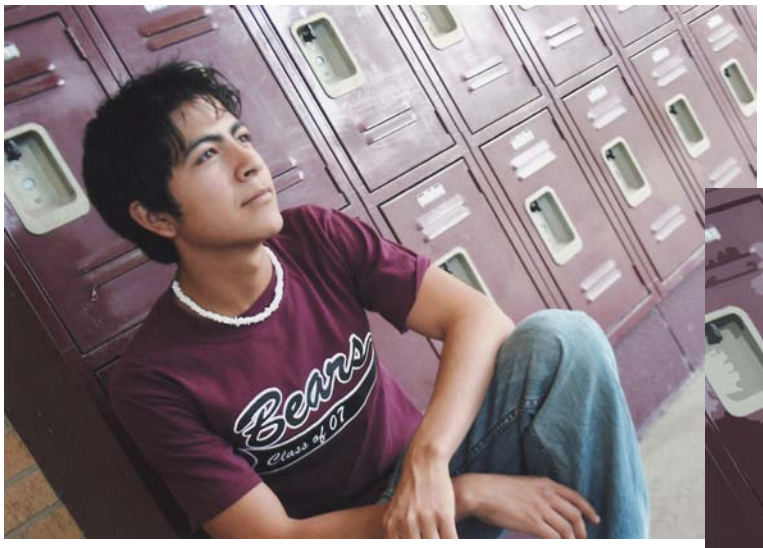


2. With the Background copy layer selected go to **Filter** then to **Artistic** and choose **Cutout.** Play with the sliders until you get the effect you want. Click **OK**.

3. Now change the **Opacity** of the Background copy layer to bring the details of the original photo through.



4. Once you are all done, go to **Layer** and choose **Flatten Image.** Save the file as a JPEG. Be sure to choose a new name when saving to preserve the original file.



*Here's something optional to try to give the image more definition: from the **Filter** menu choose **Artistic**, then select **Poster Edges**. Once again, play with the sliders until you get the desired effect. Click **OK**.*

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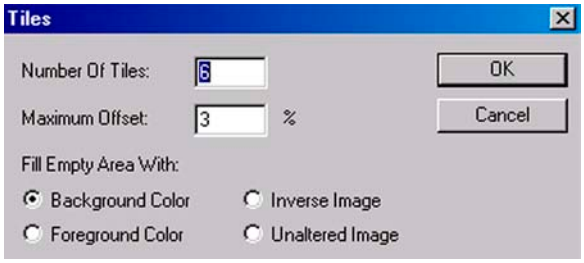
Photoshop Tile Collage

Finished Effect ➔

Let the Tiles Filter help with your collage!

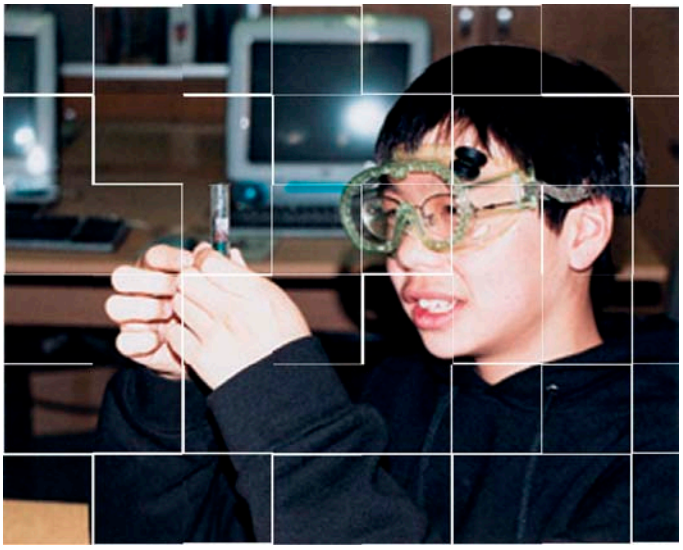
1. Open your dominant image. File > Open. Change the size of photo if needed to the size collage you need on your page. Image > Image Size. Resolution should be 300dpi.

2. Go to Filter > Stylize > Tiles. Enter Number Of Tiles: 6, Maximum Offset: 3%, Fill Empty Area With: Background Color. Click OK.



3. Open another image for the collage. File > Open. Select part or all of the image with the Rectangle Marquee and then go to Edit > Copy. Now close secondary image without saving to avoid making any unnecessary changes to original file. File > Close.

4. Going back to the dominant image, go to Edit > Paste. The image should paste as a new layer on your document.



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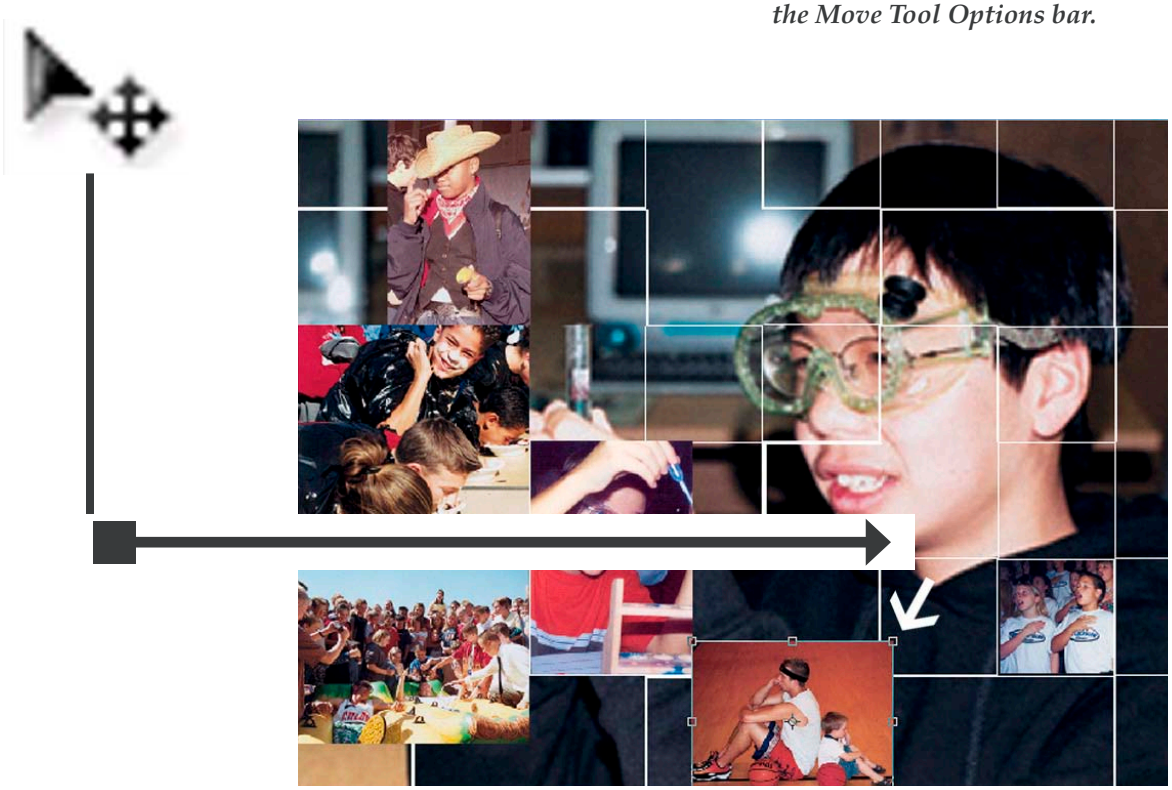
Photoshop Tile Collage

Move Tool ↓

←To help resize your secondary image, use the Move Tool. To see the bounding box, check here on the Move Tool Options bar.



5. When the image pastes into the file, it may need to be resized and moved to fit the block area for the collage. The easiest way to do this is with the Move Tool. For resizing, hold shift down and drag the file from the corner to fit the size needed.

6. Repeat Steps 3-5 until all your images are in the collage file.

7. To line the secondary images with a white stroke as in the finished sample at the top of page 1, a layer effect was added to each individual layer. The layer effect button is on the bottom of your Layers palette. Stroke is listed in the menu.

8. Save image two ways. First, File > Save as filename.psd. This allows a chance for changes to be made in the collage if needed. Second, go to Layer > Flatten Image to remove all layers. Go to File > Save As and save as filename.jpeg or filename.tiff. The .jpeg or.tiff file will be the one placed on the yearbook spread.

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Photoshop Wrinkle Edge

White area is the added Canvas pixels
In between dotted lines is the selection the filter will change after the inverse is completed.

1. Choose white as the Background color.

2. Use Image > Canvas Size to add a border (use a one-layer image).

3. Choose the Rectangular Marquee tool.

4. Enter 10px in the Feather field on the Rectangle Marquee tool options bar.

5. Drag a selection marquee across approximately three-quarters of the image (not including the border area).

6. Choose Select > Inverse. The active selection will now include the added canvas area and part of the image. See picture number 1.

7. Apply Filter > Distort > Ripple. See picture number 2. Ocean Ripple, Twirl, or Brush Strokes > Spatter, or a combination of all or some will work also. Experiment. Move the preview in the filter box to bring the edge of the image into the preview window. Change the numbers in the box if you do not like the results.

This would be a terrific effect for a dominant photo.

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